



SCOTTSDALE UNIFIED SCHOOL DISTRICT
8500 E. JACKRABBIT ROAD, SCOTTSDALE, ARIZONA 85250
TELEPHONE: (480) 484-6100 | FAX: (480) 484-6295

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March 16, 2020

Hello SUSD Team Members,

In an effort to provide the latest and most accurate information, SUSD's Incident Command Team will be presenting a daily briefing to all employees via email for the foreseeable future. Here is today's briefing...

In light of [the Governor's and State Superintendent of Public Instruction's decision yesterday](#) to close all Arizona schools through March 27, we are continuing to ask that all employees (certified, classified and administrative) **remain at home except for select members** of the following employee groups:

- Nutrition Staff
- Facilities Staff
- Technology Staff
- Principals and Assistant Principals
- Incident Command Team
- Cabinet members

If you are a member of one of the above employee groups and you are not sure whether you need to report to work, please contact your supervisor before coming to work. Likewise, if you are a member of one of the above employee groups and have recently traveled to a high-risk area, please contact your supervisor before coming to work.

All employees will continue to be paid during this national emergency. The Governor's address on March 15, 2020 indicated his commitment to this. In addition, we are recommending that the Scottsdale Unified School District Governing Board approve a resolution confirming that our employees will be paid during this time.

The Governing Board will have an opportunity to review and approve this recommendation at its regular meeting on Tuesday, March 17, 2020. To view the Governing Board agendas, documents and a link to the YouTube site where you can watch the meeting video, visit www.susd.org/Board.

Nutrition Services will continue with its plan to [provide school meals at four school sites](#). Nutrition staff will continue to receive communication from their immediate supervisor with details on their assignments.



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Cabinet and the Incident Command Team met today from 9 am to – 2pm to continue planning the District’s response to our school closures. The group was joined by Principals at 2 pm to further plan delivery of online instruction and other services to students and families.

We will provide another update tomorrow afternoon for all employees, so please keep an eye on your e-mail through the [Single Sign On](#) function on the SUSD website’s Employees page available at www.susd.org/Employees.

If you have any further questions or concerns, please direct them toward your supervisor, Principal or Department Director who will relay them to their representative on the Cabinet.
Thank you all for your commitment to SUSD’s educational mission during this challenging time.

Scottsdale Unified School District Incident Command Team