



Sequoia Elementary School

11808 N. 64th Street
Scottsdale, AZ 85254



Sequoia believes in Character, High expectations, Outstanding academic, One united community, and Lifelong learning

Dear Sequoia Parents,

At Sequoia, the safety of students and staff is a top priority. We want to make you aware that upon returning to school on January 6, 2020, you will see enhanced safety procedures in place. All Scottsdale School District campuses have a “Gate to Gate” philosophy, and new visitor identification procedures are being implemented. Some of our campuses have utilized these concepts for many years, so this will not be new for many of our families.

Under the “Gate-to-Gate” concept, the campus will remain closed until 8:25 A.M. until school staff is on-duty (See below for Early Care). At that time, staff will open the gates and welcome students onto the school grounds where they will be supervised until the start of school. Parents are asked to drop off at the gate by the parking lot or at the office. The same concept applies at the end of the school day. Parents who are picking up are asked to wait outside the gate for the students to come out. After the final bell rings, students will meet their parents outside the gate by the front office. Parents who are volunteering in the classroom or working on APT projects on campus are always welcome. They will be required to enter and sign in at the front office and will need to wear a visitor’s badge when on campus.

If you drive and wish to drop your student at the curb, please pull all the way up to the drop off area. A staff member will be available to direct your student to the gate. If you wish to park, you are welcome to walk your child to the gate or to the office and drop them off there.

Parents are reminded that students should not be dropped off at school prior to when supervision is available at 8:25 A.M. unless they are enrolled in our S.A.F.E. Early Care program. The front gates will be open from 6:30 A.M. to 7:15 A.M. After that, parents will need to enter through the office. If you need to enroll in early care, please call Phyllis Hutchinson at (480) 484-3208.

All visitors, including parents and guardians, will be required to show photo identification, if asked, while visiting campus or checking out a student. Additionally, anyone picking up a child must be on the child’s emergency contact list.

At Sequoia, safety is a top priority, and the changes we are implementing are designed with student safety in mind. I apologize beforehand for any inconveniences this may cause but I *thank* you beforehand as well. I know you will understand that this change in procedure is the process to ensure the safest campus possible while maintaining the Sequoia culture.

Sincerely,

Veronica Leiper
Principal
Sequoia Elementary School
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