How to Register and Pay Online – SPORT CAMPS for SPRING and SUMMER

1. Go to:  https://touchbase.susd.org

2. Login using the following credentials:
   
   User Name = SUSD Student ID # (available through the front office at your school)
   
   Password = Last Name using Capitalized First Initial (ie: Smith)

3. “Who Are You Shopping For?” Click on Student’s name

4. “Make a Purchase” Choose: Items At All Schools

5. “School Type”: Choose High School

6. “School”: Choose High School attending in the Fall

7. “Categories” Choose: Spring or Summer Athletic Camps

8. Select the class you wish to purchase and click “Buy”

9. Item will then be placed into the “Cart/Checkout” in top right corner

10. Click on “Checkout” when finished selecting items (top right corner)

11. Enter payment information and then click “Pay Now”

12. A receipt will be generated after payment has been processed