

High School ADM Minutes

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Superintendent

Conclusion of Discussions with Department Chairs, SEA Representatives, and Principals

In addition, we conducted an analysis of neighboring districts start times and credit requirements.

- **Enroll all seniors in a 5th hour class or zero hour equaling the 5 courses (720 hours).**

Issues - Audit ADM Minutes HS

Grade Level	FY 2011 and Thereafter	AOI FY2011 and Thereafter
Kindergarten	356	346
1, 2, and 3	712	712
4, 5, and 6	890	890
7 and 8	1,000	1,068
9, 10, 11, and 12	720	900

School	4 or fewer periods a day	
	Semester 1	Semester 2
	FY 15/16	FY 15/16
	S1	S2
Arcadia	132	135
Chaparral	187	193
Coronado	47	53
DMHS	277	284
Saquaro	141	144
	784	809

Arizona Department of Education (policy GE-18):

- student attend four or more course that count toward graduation,
- the course must be at least 123 hours of instruction annually (carnage unit),
- all four subjects combine must meet 720 hours, and
- students must be in attendance for a 180 day each school year.

Arcadia

	Total Minutes	57759	38793
	Total Hours 4 Periods		646.55
	Shortfall (<720)		-73.45

Coronado

Total Minutes	56602	38450
Total Hours 4 Periods		640.83
Shortfall (<720)		-79.167

Saguaro

Total minutes	58987	39355
Total hours 4 periods		655.9
Shortfall (<720)		-64.1

Desert Mountain

	Total Minutes	59166	39743
Total Hours 4 Periods			662.38
	Shortfall (<720)		-57.62

Chaparral

Total minutes	59852	40092
Total hours 4 Periods		668.2
Shortfall (<720)		-51.8

OPTION 1: Enroll all seniors in a 5th hour class or zero hour equaling the 5 courses (720 hours).

- In addition, the finals schedule must be adjusted each semester to assure 180 days of attendance for all students**
- Use instructional time for classroom instruction (Don Time, Thrives)**
- Accountability Academic Focus**
- Align HS Bell Schedules**
- Align to AIA Bylaws**

Aligned Bell Schedule- Distance Learning

- We have 11 World Language courses (critical languages) scheduled to be connected next year, at least two campuses – every period of the day. (See attached “draft” schedule for more detailed information.)
- To ensure maximum use of instructional time and student safety – consistent bell schedules are essential for the purposes of offering distance learning courses. (Connected courses have one certified teacher at the host site, and a classified aide in the classroom at the other “connected” site(s).)
- Additional extensions and uses of distance learning are more plausible, if bell schedules are consistent. (Specifically, consistent bell schedules may allow more students to “connect” and take Calc III or Stats, which can be hard to make at sites.)
- Traveling/Shared Teachers
- Consistent bell schedules are easier to navigate for teachers traveling between campuses.
- A consistent bell schedule accommodates travel for students participating in CTE programs/courses at a different campus, such as Nursing and Culinary.
- Specialized Site-Based Programs

5th Block

- College Preparedness (92% of the graduates go to college)
- Encourage seniors to enroll in math (60% of college freshman take remedial math)
- CAP – career readiness
- Public Speaking
- Personal Finance
- World Language
- Arts

Research – Based Practice

Teen Brain

- <http://www.pbs.org/wgbh/pages/frontline/shows/teenbrain/from/sleep.html>
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- <http://center4research.org/child-teen-health/early-morning-classes-sleepy-students-and-risky-behaviors/>
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- <http://blogs.scientificamerican.com/observations/sleepy-teens-high-school-should-start-later-in-the-morning/>

Engage in Activities, Athletics, and Arts

- <http://classroom.synonym.com/sports-affect-high-school-athletes-positive-way->
- <http://oureverydaylife.com/sports-affect-teenagers-life-1>
- http://www.truesport.org/library/documents/about/true_sport_report/True-Sport-Report.pdf

High School Participation in Activities (clubs), Sports, & Arts

- higher grades, expectations, and attainment;
- greater personal confidence and self-esteem;
- greater connections with school— that is, greater attachment and support from adults;
- stronger peer relationships;
- more academically oriented friends;
- greater family attachment and more frequent interactions with parents;
- more restraint in avoiding risky behavior; and
- greater involvement in volunteer work (see Linver et al.³⁵ for a summary).

Retrieved from http://www.truesport.org/library/documents/about/true_sport_report/True-Sport-Report.pdf

Courses must meet the following guidelines

- A plan of study developed by the teacher
- Lesson plans developed by the teacher
- Scope and sequence
- Curriculum
- Student learning objectives
- A description of how the instructional time links to a students' course of study completion or grade level advancement
- Proof that credit was earned for successful completion of the course assessed; and
- Actual assessment of individual student performance against the instructional period's objectives

Career Awareness Program (235 enrolled)

- We expanded a “CAP” course (Career Awareness Program); however, upon review this course may not count for seat time as students are not in school they are at work completing an internship. This course will be submitted to the ADE for consideration and appeal as a “seat time” course. At this time 235 seniors are enrolled in CAP.

Career Awareness Program

	Sem 1	Sem 2
	CRS ID 2098	CRS ID 2099
Arcadia	34	37
Chaparral	100	103
Coronado	0	0
DMHS	33	34
Saguaro	0	58

Option 2 Bell Schedule Changes

58 minute

4 Periods	58 x 4	232
3 Passing	3 x 6	18
Total Daily Minutes		250 minutes
180 School Days	250 x 180	45000 minutes
Minutes to hours	45000/60	750 hours

- First Day Assembly Schedule
- 14 hours PD (7 Early Release)
- 4 hours student assemblies
- 2 hours late starts
- 6 hours days for finals
- 14 hours AZ merit block days

40 hours outside of instruction only
30 available – adjustments would need to be made.

56 minute bell schedule

4 Periods	56 x 4	224
3 Passing	3 x 7	21
Total Daily Minutes		245 minutes
180 School Days	245 x 180	44100 minutes
Minutes to hours	44100/60	735 hours

First Day Assembly Schedule
14 hours PD (7 Early Release)
4 hours student assemblies
2 hours late starts
6 hours days for finals
14 hours AZ merit block days

40 hours outside of instruction
only 15 available – adjustments
would need to be made.

54 minute bell schedule

4 Periods	54 x 4	216
3 Passing	3 x 6	18
Total Daily Minutes		224 minutes
180 School Days	234 x 180	42120 minutes
Minutes to hours	42120/60	702 hours

- First Day Assembly Schedule
- 14 hours PD (7 Early Release)
- 4 hours student assemblies
- 2 hours late starts
- 6 hours days for finals
- 14 hours AZ merit block days

40 hours outside of instruction only 2 available – adjustments would need to be made.

53 minute bell schedule

4 Periods	53 x 4	212
3 Passing	3 x 6	18
Total Daily Minutes		230 minutes
180 School Days	230 x 180	41400 minutes
Minutes to hours	41400/60	690 hours

- First Day Assembly Schedule
- 14 hours PD (7 Early Release)
- 4 hours student assemblies
- 2 hours late starts
- 6 hours days for finals
- 14 hours AZ merit block days

40 hours outside of instruction only
0 available – short hours for ADM.

High School Culture and Climate:

- 1 First Day Special Schedule
- 4 Assemblies
- 7 Early Release
- 2 Late starts
- 6 Finals
- 14 AZ Merit Block Days
- Lunch time review
- Same schedules for distance learning

	Start	End	Minutes/ Period	Credit Requirements
Shadow Mountain High-PV	7:30	2:10	56	22
Mesa High-Mesa	8:00	3:00	56	22
Chandler High-Chandler	7:25	2:14	56	22
PV Horizon High	7:30	2:10	56	Regular=22, Advanced=23, Honors=24
Gilbert High-Gilbert	7:30	2:30	55	22
Deer Valley High-DV	*7:30	2:12	57	22
Basis Scottsdale	*7:30 8:15	2:45	Not Available	Early Grad=21, Reg Grad=21, Grad w/Honors=23, Grad w/High Honors=24
Great Hearts	8:00	3:00 M, T, Th, F 1:30 Wed	Not Available	21? (Not clear on website)

- 7:30 Basis electives start time
- DVHS new added minutes

Misc. Factors to address:

- Early Dismissal for Staff Training
 - Accountability of Learning starts with training our staff
 - Environment of retention
 - Research on Teacher PD
 - Embedded in the professional day
- TEA Issues – minutes of instruction 395 (35 duty free lunch)

Related Legal Guidance:

- Ariz. Admin. Code R7-2-302, Ariz. Admin. Code R7-2-302.04, A.R.S. 15-101, A.R.S. 15-901