GOVERNING BOARD MEETING
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Mohave District Annex, 8500 E. Jackrabbit Road, Scottsdale, AZ 85250

6:00 PM
480-484-6100
www.susd.org

BOARD MEMBERS - 2021 Governing Board
Jann-Michael Greenburg, President
Julie Cieniawski, Vice President
Patty Beckman
Dr. Libby Hart-Wells
Zach Lindsay

Superintendent
Dr. Scott A. Menzel

VISION
Engaging all students in world-class, future-focused learning.

MISSION
We inspire, motivate, and empower all to think critically, act collaboratively, and embrace diversity for a life of intellectual exploration, community engagement, and personal growth.

VALUES
Excellence: We nurture a growth-minded culture of high expectations, creativity, persistence, and self-discipline.
Integrity: We demonstrate honesty, transparency, and reliability through our words and actions.
Empathy: We welcome all with kindness, love, compassion, and joy.
Trust: We earn the confidence of stakeholders through accountability, openness, and authenticity.
Inclusion: We create an equitable environment where everyone is respected, is treated with dignity, and has a sense of belonging.
Unity: We connect across communities to advance educational opportunities for all.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Scottsdale Governing Board and to the general public that the Governing Board will hold a public meeting open to the public on November 9, 2021. Members of the Governing Board and non-Board member participants will participate in the meeting in-person with masks on, via an online platform, or may participate by telephonic communication.

Members of the public will also be able to view the public portions of this meeting online, at the usual live streamed site through YouTube.

SALT RIVER PIMA-MARICOPA INDIAN COMMUNITY LAND ACKNOWLEDGEMENT
(www.susd.org/SRPMICLandAcknowledgement)

1. MEETING NOTICES
A. Please Note: The Board may change the order of items listed in the Agenda prior to the meeting or during the meeting. ALSO, THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION ON ANY ITEM THAT IS LISTED ON THIS AGENDA FOR DISCUSSION/CONSULTATION WITH LEGAL COUNSEL TO OBTAIN LEGAL ADVICE, PURSUANT TO A.R.S. §38-431.03(A)(3).

B. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Melissa Tornquist at 480-484-6113. Requests should be made as early as possible to enable the District to arrange for the requested accommodation and at least one (1) working day prior to the Governing Board meeting.

2. OPENING OF MEETING
A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of Agenda - Board Action Required

3. INFORMATION/DISCUSSION ITEMS
A. SAA, SEA and SSPA Updates
B. First Read: High School and Middle School Planning Guide for the 2022-2023 School Year
C. First Read of Proposed Revisions to Policy BEDD – Public Participation at Board Meetings
D. First Read of Proposed Revisions to Policy BEDH – Public Participation at Board Meetings

4. ACTION ITEMS
A. Second Read and Approval of Revisions to Policy JK – Student Discipline
B. Second Read and Approval of Revisions to Policy JKD – Student Suspension
C. Second Read and Approval of Revisions to Policy JKE – Expulsion of Students
D. Approval of Revisions to Policy IHAMB – Family Life Education
E. Approval of Revisions to Policy JFB – Open Enrollment
F. Approval of Sixth Amendment to Easement Agreement with American Towers LLC (“AT”) at Yavapai Elementary School - Cover Sheet to Follow
G. Approval of Award of Request for Proposal No. 22-33-26 — Districtwide Data Gathering & Analysis
H. Approval of the Revised FY 2020-2021 Annual Financial Report (AFR)

5. EXECUTIVE SESSION
A. The Governing Board will convene in executive session to review with the Superintendent his quarterly performance and to discuss the working relationship between the Superintendent and the Board.

6. RECONVENE SPECIAL MEETING

7. ADJOURNMENT
A. Adjourn the Special Meeting
Information/Discussion:

SAA, SEA and SSPA Updates

Submitted by:Grace Stombres, SAA Co-President
Veronica Leiper, SAA Co-President
Becky Williams, SEA President
Keri Blaker, SSPA President

Funding:N/A

BACKGROUND:

SAA, SEA and SSPA presidents will present an update from the three associations.
Information/Discussion:

First Read: High School and Middle School Planning Guide for the 2022-2023 School Year

Submitted by:
Dr. Kim Guerin, Assistant Superintendent of Education Services
Dr. Kim Dodds Keran, Director of Teaching and Learning
Mrs. Melinda Splitek, Assistant Principal, Education Services, Coronado HS

Funding: N/A

BACKGROUND:

The proposed Middle School and High School Course Planning Guide include updates for state alignment, minor revisions, and course additions for the 2022-2023 school year. The guides represent the work of the Middle School and High School Planning Guide Committees comprised of stakeholders from all five learning communities.
Information/Discussion:

First Read of Proposed Revisions to Policy BEDD – Public Participation at Board Meetings

Submitted by:  
Lori Bird, General Counsel

Funding:  
N/A

BACKGROUND:

It is recommended that changes be made to existing Governing Board Policy BEDD. The proposed revisions will add a provision to the policy addressing the rules of order at public board meetings.

The Governing Board will review and consider revisions to this policy, as outlined below.

Amended to add provision G: The Governing Board President may recess the meeting without a vote of the Governing Board in order to maintain decorum and Governing Board meeting rules of order.

This policy has not been previously revised.
Information/Discussion:

First Read of Proposed Revisions to Policy BEDH – Public Participation at Board Meetings

Submitted by: Lori Bird, General Counsel

Funding: N/A

BACKGROUND:

It is recommended that changes be made to existing Governing Board Policy BEDH. The proposed revisions will add a provision to the policy addressing public participation at board meetings.

The Governing Board will review and consider revisions to this policy, as outlined below.

Amended to prohibit unsolicited commercial messages during Call to the Public.

This policy was previously updated by the Board on August 6, 2019.
Action Item:

Second Read and Approval of Revisions to Policy JK – Student Discipline

Submitted by: Lori Bird, General Counsel

Project Lead: Lori Bird, General Counsel

Funding: N/A

RECOMMENDATION:
It is recommended that the Governing Board approve and adopt the revisions to Policy JK, Student Discipline.

BACKGROUND:
The Governing Board previously discussed proposed changes to Governing Board Policy JK as an information/discussion first read at the October 26, 2021, Board meeting. The changes requested by the Board are presented as a second read and for consideration and adoption.

The ASBA recommended changes are based on changes to statute contained in House Bill 2123 pertaining to suspension and expulsion of students in kindergarten and grades one through four.

- The Board requested the addition of language that addresses the training of district staff. Based upon the Governing Board input, the proposed revision reads as follows:

Training will be provided at least annually to staff members who regularly interact with students. Training shall include the responsibilities of staff and the rights of students and parents under the policy.

This policy was previously updated by the Board on June 25, 2019.
Action Item:

Second Read and Approval of Revisions to Policy JKD – Student Suspension

Submitted by:  
Lori Bird, General Counsel

Project Lead:  
Lori Bird, General Counsel

Funding:  
N/A

RECOMMENDATION:
It is recommended that the Governing Board approve and adopt the revisions to Policy JKD, Student Suspension.

BACKGROUND:
The Governing Board previously discussed proposed changes to Governing Board Policy JKD as an information/discussion first read at the October 26, 2021, Board meeting. The changes requested by the Board are presented as a second read and for consideration and adoption.

The ASBA recommended changes are based on changes to statute contained in House Bill 2123 pertaining to suspension and expulsion of students in kindergarten and grades one through four.

- The Board requested the addition of language that addresses the training of district staff. Based upon the Governing Board input, the proposed revision reads as follows:

Training will be provided at least annually to staff members who regularly interact with students. Training shall include the responsibilities of staff and the rights of students and parents under the policy.

This policy was previously updated by the Board on June 25, 2019.
Action Item:

Second Read and Approval of Revisions to Policy JKE – Expulsion of Students

Submitted by: Lori Bird, General Counsel

Project Lead: Lori Bird, General Counsel

Funding: N/A

RECOMMENDATION:
It is recommended that the Governing Board approve and adopt the revisions to Policy JKE, Expulsion of Students.

BACKGROUND:
The Governing Board previously discussed proposed changes to Governing Board Policy JKE as an information/discussion first read at the October 26, 2021, Board meeting. The changes requested by the Board are presented as a second read and for consideration and adoption.

The ASBA recommended changes are based on changes to statute contained in House Bill 2123 pertaining to suspension and expulsion of students in kindergarten and grades one through four.

- The Board requested the addition of language that addresses alternative to expulsion. Based upon Governing Board input, the proposed revision reads as follows:

Alternative to Expulsion

A. Expulsion from school has been determined as the punishment for an offense and any appeal has been denied.

B. The immediate expulsion was not due to:

1. Fighting or engaging in violent behavior
2. Threatening an educational institution
3. Selling, using or possessing weapons, firearms, explosives, or dangerous instruments
4. Making a bomb threat
5. Engaging in arson

C. The student has not served more than one (1) short-term suspension or alternative to suspension of ten (10) days or less during the current academic year.

D. The student has admitted to or taken responsibility for the act upon which expulsion was imposed in a written statement signed by the student and attested to by the student's parent or guardian.
E. The student and parent or guardian has received a written admonition that the expulsion as originally determined will be imposed summarily and, in its entirety, should the student violate the conditions or requirements of the Alternative to Expulsion Program. (Note: Follow appropriate dismissal procedures.)

F. Parent(s) or guardian(s) shall agree to participate by:

1. Providing transportation as necessary to and from the program location.
2. Furnishing meals prepackaged or purchasing same for the student.
3. Establishing and monitoring in consultation with the school a supervisory routine limiting the student’s contact to that which is necessary with other students and friends during the program. The Alternative to Expulsion Program shall be discipline intensive, requiring academic work and as determined may involve community service, groundskeeping, and litter control. Parents will participate by providing support and supervision.

A. Students will be isolated from others by means of barriers or distance at a location determined by the District. No participation in any school sponsored activity will be permitted during the program.

B. Communication by students with others will be limited to adult District staff or as directed by the adult supervisor on duty.

C. Ordered study time will be established for each student consistent with the number of classes in which the student is enrolled, divided proportionately through the academic day.

D. Students are confined to their assigned areas and seats except as designated by the supervisor. All personal maintenance will be planned and approved by the supervisor.

E. Students are to bring all books, workbooks, paper and necessary instruments for each class in which they are enrolled to the program daily and take the same material home each day of the program.

F. Protocols for implementation of the Alternative to Expulsion Program following the requirements above may be established by the administrator at each location the Superintendent.

- The Board requested the addition of language that addresses the training of district staff. Based upon the Governing Board input, the proposed revision reads as follows:

Training will be provided at least annually to staff members who regularly interact with students on the school campus. Training shall include the responsibilities of staff and the rights of students and parents under the policy.

This policy was previously updated by the Board on June 25, 2019.
Action Item:

Approval of Revisions to Policy IHAMB – Family Life Education

Submitted by:        Funding:        
Lori Bird, General Counsel  N/A

Project Lead:        
Lori Bird, General Counsel

RECOMMENDATION:

It is recommended that the Governing Board approve the revisions of Policy IHAMB – Family Life Education.

BACKGROUND:

The Governing Board previously discussed proposed changes to Governing Board Policy IHAMB as an information/discussion first read at the October 26, 2021, Governing Board Meeting. The changes are presented a second read and for consideration and adoption.

House Bill 2035 modified A.R.S. 15-113, Rights of Parents, and A.R.S.15-711, Sex Education Instruction. Arizona Administrative Code R7-2-303 was also updated. Due to changes in the law, Policy IHAMB requires revision.

There have been no previous updates to this policy.
Action Item:

Approval of Revisions to Policy JFB – Open Enrollment

Submitted by: Lori Bird, General Counsel

Funding: N/A

Project Lead: Lori Bird, General Counsel

RECOMMENDATION:

It is recommended that the Governing Board approve the revisions of Policy JFB – Open Enrollment.

BACKGROUND:

The Governing Board previously discussed proposed changes to Governing Board Policy JFB as an information/discussion first read at the October 26, 2021, Governing Board Meeting. The changes are presented a second read and for consideration and adoption.

Substantive changes were made to A.R.S. 15-816.01 in House Bill 2898 pertaining to open enrollment. The required information is included in Policy JFB to clarify the statutory requirements set forth for open enrollment programs.

This policy was previously updated by the Board on November 5, 2019.
Action Item:

Approval of Sixth Amendment to Easement Agreement with American Towers LLC (“AT”) at Yavapai Elementary School

Submitted by: Lori Bird, General Counsel

Funding: N/A

Project Lead: Dennis Roehler, Director of Building Services
Shannon Crosier, Chief Financial Officer

RECOMMENDATION:

It is recommended that the Governing Board approve the Sixth Amendment to Easement Agreement with American Towers LLC (“AT”) at Yavapai Elementary School.

BACKGROUND:

Scottsdale Unified School District (“SUSD”) owns the real property known as Yavapai Elementary School. SUSD entered into an easement Agreement dated July 17, 1990 (the “Original Easement”) as amended by that certain First Amendment to Easement Agreement dated November 21, 1997 (the “First Amendment”) as amended by that certain Second Amendment to Easement Agreement dated August 31, 2005 (the “Second Amendment”) as amended by that certain Third Amendment to Easement Agreement dated November 18, 2008 (the “Third Amendment”) as amended by that certain Fourth Amendment to Easement Agreement dated October 5, 2009 (the “Fourth Amendment”) as amended by that certain Fifth Amendment to Easement Agreement dated November 28, 2011 (the “Fifth Amendment”) (as the same may have been amended from time to time, collectively, the “Easement”), pursuant to which the AT leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and public utilities, all as more particularly described in the Easement (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the “Premises”), which Premises are also described on Exhibit A of the Easement Agreement. The existing easement will expire July 16, 2030.

In addition to any existing renewal terms, the new renewal term is amended to provide AT with the option to extend the Easement for each of five (5) additional five (5) year renewal terms. Commencing with the second easement fee payment due following the Effective Date, the easement fee payable from American Tower to SUSD is hereby reduced to One Thousand Seven Hundred Seventy-One and 60/100 Dollars ($1,771.60) per month (the “Easement Fee”). Commencing on July 17, 2022, and on each successive annual anniversary thereof, the Easement Fee due under the Easement, as amended hereby, shall increase by an amount equal to three percent (3%) of the then current Easement Fee. In the event of any overpayment of the Easement Fee prior to or after the Effective Date, Grantee shall have the right to deduct from any future Easement Fee payments an amount equal to the overpayment amount.
Action Item:

Approval of Award of Request for Proposal No. 22-33-26 — Districtwide Data Gathering & Analysis

Submitted by: Shannon Crosier, CFO

Funding: 570 Indirect Cost

Project Lead:
Dr. Kimberly Guerin, Assistant Superintendent of Educational Services

RECOMMENDATION:

It is recommended that the Governing Board award Request for Proposal (RFP) No. 22-33-26 for Districtwide Data Gathering & Analysis to The Hanover Research Council for Fiscal Year 2021-2022 and authorize four (4) additional one-year renewals. The estimated annual expenditure for this contract is $60,000.00.

BACKGROUND:

In compliance with Procurement Rule R7-2-1041, the district solicited a competitive sealed proposal for Districtwide Data Gathering & Analysis. The following factors were considered for selection of Awarded vendor: Firm Experience /Qualifications, Additional Services /Expertise, References & Cost.

On September 22, 2021, the District issued Request for Proposal 22-33-26 to registered bidders on Bonfire Electronic Procurement Portal. A total of two (2) submittal responses were received in a timely manner on October 14, 2021. The name of the companies who submitted are The Hanover Research Council and EAB Global Inc. Responses were evaluated according to the evaluation criteria outlined in the original solicitation by a District Evaluation Committee. The Committee consisted of Dr. Kimberly Guerin, Assistant Superintendent of Educational Services, Dr. Michelle Watt, Chief Systems Officer and Dr. Brooke Williams, Principal - Laguna Elementary School

A conflict-of-interest check, in accordance and compliance with all state procurement laws and SUSD policy has been done regarding the above referenced vendor. No conflict of interest was identified at any point in the process.

It is the recommendation of the Evaluation Committee to award The Hanover Research Council the Districtwide Data Gathering & Analysis RFP for Scottsdale Unified School District.

The complete procurement file is available for your review in the purchasing department.
Action Item:

Approval of the Revised FY 2020-2021 Annual Financial Report (AFR)

Submitted by: Shannon Crosier, Chief Financial Officer
Funding: N/A

Project Lead: Lisa Martinez, Director of Finance

RECOMMENDATION:

It is recommended that the Governing Board approve the Revised FY2020-2021 Annual Financial Report, which includes the school-by-School report.

BACKGROUND:

ARS 15-904 requires the Governing Board to approve the Annual Financial Report (AFR) by October 15, 2021. The District met this requirement by approving the AFR at the October 5, 2021, meeting. The Auditor General’s Office made formula changes to the AFR after the Governing Board’s approval which requires the District to submit a revised AFR to the Governing Board for approval.

The changes occur on the following pages:
Page 5 – Total Covid Revenues and Total Actual Revenues
Page 9 – From State and Local Sources – Supplies
Summary – Bond Building – Budget Expenditures
Summary – Food Service – Revenues, Transfers, Actual Expenditures
Summary – Debt Service – Budgeted Expenditures