Special Meeting of the Governing Board
April 20, 2017
12:00 PM

Coronado High School
7501 E. Virginia Avenue
Scottsdale, AZ 85257
480-484-6800
www.susd.org
BOARD MEMBERS

2017 Governing Board

Barbara Perleberg, President
Pam Kirby, Vice President
Allyson Beckham
Kim Hartmann
Sandy Kravetz

Superintendent
Dr. A. Denise Birdwell

VISION STATEMENT

A community that engages, educates and empowers all to excel.

MISSION STATEMENT

To deliver a world-class education promoting the highest level of academic achievement, creativity and personal growth that will inspire greatness in today’s students and tomorrow’s leaders.

VALUES

- Excellence – we strive for unsurpassed achievement, challenging students to reach their personal best.
- Collaboration – we work together and partner with our community, united by a shared responsibility to educate our students.
- Leadership – we seek to inspire and engage, recognizing that we are developing tomorrow’s leaders today.
- Character – we aspire to instill integrity, respect and responsibility in all that we do.
- Creativity – we pursue innovation and exploration in our curriculum and our classrooms.

STRATEGIC GOALS

1. To establish high expectations for all stakeholders through a commitment to increase academic rigor and relevance that instills a passion for lifelong learning.

2. To ensure effective and transparent financial stewardship resulting in optimal class sizes that create a more personalized learning environment.

3. To simplify and improve communication along with fostering relationships that result in strong support, partnerships, volunteerism, community trust and pride.

4. To cultivate a culture and workplace environment that attracts and retains the best employees.

5. To cultivate a safe, structured, and supportive learning environment which enables students to grow and achieve.

PUBLIC COMMENT

On Non-Agenda Matters

Those wishing to address the Governing Board on non-Agenda matters need not request permission in advance. However, you must complete a BLUE card (available at the table at the back of the room) indicating your desire to speak, and submit it to the Board Secretary before the public comment portion of the agenda begins. There is a three-minute speaking limit.

(ACTION TAKEN AS A RESULT OF THIS KIND OF PUBLIC COMMENT WILL BE LIMITED TO RESPONDING TO ANY CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE GOVERNING BOARD, DIRECTING STAFF TO LOOK INTO THE MATTER, OR ASKING THAT THE MATTER BE PUT ON A FUTURE AGENDA. NO OTHER DISCUSSION OR LEGAL ACTION IS ALLOWED. A.R.S. §38-431.01g.)

On-Agenda Items

Those wishing to address the Governing Board on Agenda items need not request permission in advance. However, you must complete a WHITE card (available at the table at the back of the room) indicating your desire to speak and listing the item number, and submit it to the Board Secretary before the meeting begins. There is a three-minute speaking limit.

Limitations

If the numbers of those wishing to comment, whether on non-Agenda matters or on any/all Agenda items, jeopardizes the Board’s ability to conclude the meeting at a reasonable hour, the President/Board may limit or eliminate public comment. Public comment is subject to reasonable subject matter, place and manner restrictions by the President/Board.

Revised 01/13/17
I. Notice is hereby given to the members of the Governing Board and to the general public that on Thursday, April 20, 2017, at 12:00 PM, at Scottsdale Unified School District Coronado High School, 7501 E. Virginia Avenue, Scottsdale Arizona, the Governing Board will hold a Special Meeting. One or more members of the Governing Board may participate in the meeting by telephonic communication. Persons with a disability may request reasonable accommodations by contacting Ms. Sondra Como, Executive Assistant to the Governing Board and Superintendent. Accommodations should be requested two working days prior to the meeting to allow time for the District to make arrangements for the accommodation.

All persons present at an Executive Session are hereby reminded that A.R.S. §38-431.03 imposes strict confidentiality requirements on discussions that occur in Executive Session. Generally, such discussions cannot be revealed to non-board members, unless necessary to carry out the purpose of the statutory provision that specifically permits an Executive Session. The Open Meeting Law provides for a fine of up to $500 for violating this confidentiality requirement, and requires that this admonition be given.

II. Call to Order/Roll Call

III. PURSUANT TO A.R.S. §38-431.03(A)(1)(3), THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE GOVERNING BOARD’S ATTORNEY.

IV. ACTION ITEM: Vote to convene in Executive Session for:

A. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body so that those representatives can properly represent the Board in upcoming “Meet and Confer” sessions, pursuant to A.R.S. §38-431.03(A)(5). Further, discussion or consultation for legal advice with the attorney for the Governing Board regarding the aforementioned, pursuant to A.R.S. §38-431.03(A)(3)

V. Reconvene Special Meeting

VI. Possible Board legal action regarding Item IV. A, listed above

VII. Call to Order/Roll Call

VIII. Pledge of Allegiance

IX. ACTION ITEMS - Possible Board Action Required

A. Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17086 - Construction Manager at Risk (CM@R) Services for
the New and Repurposed Space at Cheyenne Traditional School

B. Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17085 – Construction Manager at Risk (CM@R) Services for the Rebuild of Hohokam Elementary School

C. Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17084 – Construction Manager at Risk (CM@R) Services for the Track and Field Improvements at Chaparral, Coronado and Saguaro High Schools

D. Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17081 – Construction Manager at Risk (CM@R) Services for the Rebuild at Hopi Elementary School

E. Approval of Award of Request for Qualifications (RFQ) #17081 for the Rebuild of Hopi Elementary School

F. Approval of Employee Health Insurance Vendor

X. INFORMATION/DISCUSSION ITEMS

A. Auditor General Report Classroom Spending FY16 and Update on Performance Audit Concerning Transportation

B. Update on International Baccalaureate Middle Years Program

C. Update on Capital Override and Summer Projects Budgets for Building Services and Technology

XI. Future Items - Board Members may propose topics for future consideration

XII. ADJOURNMENT
Action Item:

Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17086 – Construction Manager at Risk (CM@R) Services for the New and Repurposed Space at Cheyenne Traditional School

Submitted by: Louis Hartwell, Chief Systems Officer
Funding: 630 Bond

RECOMMENDATION:

It is recommended that the Governing Board approve the Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17086 – Construction Manager at Risk (CM@R) Services for the New and Repurposed Space at Cheyenne Traditional School.

BACKGROUND:

See Attached.
BACKGROUND:

Before soliciting a Request for Qualifications for an alternative project delivery method (APDM), the Governing Board shall consider, as applicable, the factors is R7-2-1116(A)(6) and make a written determination that the use of a specific alternative project delivery method is in the best interest of the District.

When the Contractor works with the A&E Firm upfront then considerations will be given to; value engineering, better cost control, market conditions of volatile items made from petroleum products or shortages of items because of disasters that temporarily affects markets for months at a time, scheduling as this is an occupied campus, specialized experience in working in an educational market with safety and security is taken to the highest level, technical complexity, and project management. This will also allow for the early ordering of long range items such as might be need like utility transformers, millwork, or other items that might six to twelve month lead times.

Construction Manager at Risk (CMAR) has a direct effect on the District’s ability to manage; cost control, value engineering, and market conditions because of the collaborative nature of the process. With CMAR the District works in concert with both the Architect and General Contractor to address project costs as related to the budget while simultaneously scheduling time and materials to better hedge volatile supply markets and trade labor. Because this is a major addition of an occupied campus, coordination is extremely important.

CMAR also has a direct effect on both scheduling and project management. Under design-bid-build, the District is required to solicit an Architect who develops plans and specifications for the project. The general contractor then responds to the solicitation and the lowest responsible and responsive bidder is awarded the project. CMAR expedites the process by reducing programming and solicitation timelines. CMAR also offers redundancy with project management because of the collaborative nature of the process.

Finally, CMAR has a direct effect on specialized experience and technical complexity. Soliciting a contractor, using a qualifications based procurement, allows staff to determine the level of expertise and specialized experience a firm may have as related to the project. Specialized experience is directly related to a firm’s ability to assist the district in managing an unusually complex project that involves construction processes in close proximity to residential dwellings.

RECOMMENDATION: It is recommended the Governing Board approve the factors outlined in the background and determine that using APDM for soliciting Construction Manager at Risk Services for the New and Repurposed Space at Cheyenne Traditional School is in the best interest of the District.
Action Item:

Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17085 – Construction Manager at Risk (CM@R) Services for the Rebuild of Hohokam Elementary School

Submitted by: Louis Hartwell, Chief Systems Officer

Funding: 630 Bond

RECOMMENDATION:

It is recommended that the Governing Board approve the Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17085 – Construction Manager at Risk (CM@R) Services for the Rebuild of Hohokam Elementary School.

BACKGROUND:

See Attached.
BACKGROUND:

Before soliciting a Request for Qualifications for an alternative project delivery method (APDM), the Governing Board shall consider, as applicable, the factors is R7-2-1116(A)(6) and make a written determination that the use of a specific alternative project delivery method is in the best interest of the District.

When the Contractor works with the A&E Firm upfront then considerations will be given to; value engineering, better cost control, market conditions of volatile items made from petroleum products or shortages of items because of disasters that temporarily affects markets for months at a time, scheduling as this is an occupied campus, specialized experience in working in an educational market with safety and security is taken to the highest level, technical complexity, and project management. This will also allow for the early ordering of long range items such as might be need like utility transformers, millwork, or other items that might six to twelve month lead times.

Construction Manager at Risk (CMAR) has a direct effect on the District’s ability to manage; cost control, value engineering, and market conditions because of the collaborative nature of the process. With CMAR the District works in concert with both the Architect and General Contractor to address project costs as related to the budget while simultaneously scheduling and materials to better hedge volatile supply markets and trade labor. Because this is a major addition of an occupied campus, coordination is extremely important.

CMAR also has a direct effect on both scheduling and project management. Under design-bid-build, the District is required to solicit an Architect who develops plans and specifications for the project. The general contractor then responds to the solicitation and the lowest responsible and responsive bidder is awarded the project. CMAR expedites the process by reducing programming and solicitation timelines. CMAR also offers redundancy with project management because of the collaborative nature of the process.

Finally, CMAR has a direct effect on specialized experience and technical complexity. Soliciting a contractor, using a qualifications based procurement, allows staff to determine the level of expertise and specialized experience a firm may have as related to the project. Specialized experience is directly related to a firm’s ability to assist the district in managing an unusually complex project that involves construction processes in close proximity to residential dwellings.

RECOMMENDATION: It is recommended the Governing Board approve the factors outlined in the background and determine that using ADPM for soliciting Construction Manager at Risk Services for the Rebuild at Hohokam Elementary School is in the best interest of the District.
Action Item:

Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17084 – Construction Manager at Risk (CM@R) Services for the Track and Field Improvements at Chaparral, Coronado and Saguaro High Schools

Submitted by: Louis Hartwell, Chief Systems Officer
Funding: 630 Bond

RECOMMENDATION:

It is recommended that the Governing Board approve the Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17084 – Construction Manager at Risk (CM@R) Services for the Track and Field Improvements at Chaparral, Coronado and Saguaro High Schools.

BACKGROUND:

See Attached.
BACKGROUND:

Before soliciting a Request for Qualifications for an alternative project delivery method (APDM), the Governing Board shall consider, as applicable, the factors is R7-2-1116(A)(6) and make a written determination that the use of a specific alternative project delivery method is in the best interest of the District.

When the Contractor works with the A&E Firm upfront then considerations will be given to; value engineering, better cost control, market conditions of volatile items made from petroleum products or shortages of items because of disasters that temporarily affects markets for months at a time, scheduling as this is an occupied campus, specialized experience in working in an educational market with safety and security is taken to the highest level, technical complexity, and project management. This will also allow for the early ordering of long range items that might have six to twelve month lead times. Given that this project will require significant amounts of artificial turf at three different locations, available quantities may be scarce.

Construction Manager at Risk (CMAR) has a direct effect on the District’s ability to manage; cost control, value engineering, and market conditions because of the collaborative nature of the process. With CMAR the District works in concert with both the Architect and General Contractor to address project costs as related to the budget while simultaneously scheduling and materials to better hedge volatile supply markets and trade labor. Because this project will involve three occupied campuses, coordination will be an important factor.

CMAR also has a direct effect on both scheduling and project management. Under design-bid-build, the District is required to solicit an Architect who develops plans and specifications for the project. The general contractor then responds to the solicitation and the lowest responsible and responsive bidder is awarded the project. CMAR expedites the process by reducing programming and solicitation timelines. CMAR also offers redundancy with project management because of the collaborative nature of the process.

Finally, CMAR has a direct effect on specialized experience and technical complexity. Soliciting a contractor, using a qualifications based procurement, allows staff to determine the level of expertise and specialized experience a firm may have as related to the project. Specialized experience is directly related to a firm’s ability to assist the district in managing an unusually complex project with very short timeframes for completion.

RECOMMENDATION: It is recommended the Governing Board approve the factors outlined in the background and determine that using APDM for soliciting Construction Manager at Risk Services for the Track & Field Improvements at Chaparral, Coronado and Saguaro High Schools.
Action Item:

Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17081 – Construction Manager at Risk (CM@R) Services for the Rebuild at Hopi Elementary School

Submitted by: Louis Hartwell, Chief Systems Officer

Funding: 630 Bond

RECOMMENDATION:

It is recommended that the Governing Board approve the Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17081 – Construction Manager at Risk (CM@R) Services for the Rebuild at Hopi Elementary School.

BACKGROUND:

See Attached.
BACKGROUND:

Before soliciting a Request for Qualifications for an alternative project delivery method (APDM), the Governing Board shall consider, as applicable, the factors is R7-2-1116(A)(6) and make a written determination that the use of a specific alternative project delivery method is in the best interest of the District.

When the Contractor works with the A&E Firm upfront then considerations will be given to; value engineering, better cost control, market conditions of volatile items made from petroleum products or shortages of items because of disasters that temporarily affects markets for months at a time, scheduling as this is an occupied campus, specialized experience in working in an educational market with safety and security is taken to the highest level, technical complexity, and project management. This will also allow for the early ordering of long range items such as might be need like utility transformers, millwork, or other items that might six to twelve month lead times.

Construction Manager at Risk (CMAR) has a direct effect on the District’s ability to manage; cost control, value engineering, and market conditions because of the collaborative nature of the process. With CMAR the District works in concert with both the Architect and General Contractor to address project costs as related to the budget while simultaneously scheduling time and materials to better hedge volatile supply markets and trade labor. Because this is a major addition of an occupied campus, coordination is extremely important.

CMAR also has a direct effect on both scheduling and project management. Under design-bid-build, the District is required to solicit an Architect who develops plans and specifications for the project. The general contractor then responds to the solicitation and the lowest responsible and responsive bidder is awarded the project. CMAR expedites the process by reducing programming and solicitation timelines. CMAR also offers redundancy with project management because of the collaborative nature of the process.

Finally, CMAR has a direct effect on specialized experience and technical complexity. Soliciting a contractor, using a qualifications based procurement, allows staff to determine the level of expertise and specialized experience a firm may have as related to the project. Specialized experience is directly related to a firm’s ability to assist the district in managing an unusually complex project that involves construction processes in close proximity to residential dwellings.

RECOMMENDATION: It is recommended the Governing Board approve the factors outlined in the background and determine that using ADPM for soliciting Construction Manager at Risk Services for the Rebuild at Hopi Elementary School is in the best interest of the District.
Action Item:

Approval of Award of Request for Qualifications (RFQ) #17081 for the Rebuild of Hopi Elementary School

Submitted by: Louis Hartwell, Chief Systems Officer

Funding: 630 Bond

RECOMMENDATION:

It is recommended that the Governing Board approve the award of Request for Qualifications (RFQ) #17081 for the rebuild of Hopi Elementary Schools.

BACKGROUND:

The RFQ for Construction Manager at Risk (CM@R) for the Hopi Elementary School Rebuild was issued by the District on March 1, 2017. Statement of Qualifications (SOQ) were due to the District on March 28, 2017 by 11:00 AM. Three (3) submittal packages were received in a timely fashion. The Evaluation Committee met on March 30th to begin scoring. The first round of scoring ranked the three firms based on the RFQ evaluation criteria. The District contacted the highest scoring firm on March 31st to schedule a negotiations meeting for the Design/Preconstruction services. The initial meeting was held on April 5, 2017 and verbal agreements were made. A subsequent meeting was scheduled on April 10, 2017 to finalize the Design/Preconstruction services contract fees, which allowed for internal District discussions for positions. The meeting held on April 10, 2017 was successful in quickly negotiating the fees. The committee has provided a recommendation for award to Firm #1.
Action Item:

Approval of District Employee Insurance Vendor

Submitted by:  
Laura Smith, Chief Financial Officer

Funding:  
Various

RECOMMENDATION:

It is recommended that the Governing Board approve District Employee Insurance Vendor Kairos Health Arizona, Inc. for the school year 2017-2018.

BACKGROUND:

The Insurance Committee met on April 12, 2017 and vendors presented. After presentations, discussion and questions, the committee reached a consensus. The insurance committee recommends the Kairos Health Arizona, Inc. vendor for the 2017-2018 school year.
Information/Discussion:

Auditor General Report Classroom Spending FY16 and Update on Performance Audit Concerning Transportation

Submitted by: Laura Smith, Chief Financial Officer

Funding: N/A

BACKGROUND:

Laura Smith, CFO, will present an overview of the Auditor General Report on Classroom Spending FY16. Also, Ms. Smith will present the update on Performance Audit concerning Transportation.
Information/Discussion:

Update on International Baccalaureate Middle Years Program

Submitted by: Dr. Cecilia Johnson, Executive Director of School Leadership

Funding: N/A

BACKGROUND:

At the Governing Board meeting on November 22, 2016, the Governing Board heard a presentation on the International Baccalaureate Middle Years Program (IB MYP) that encompasses grades 6, 7 and 8 at Mountainside Middle School and grades 9 and 10 at Desert Mountain High School. The feasibility study, as well as an updated budget, will be presented to the Governing Board for discussion.

The IB MYP exposes students to as many different subjects, skills, and experiences as possible so that students will learn to see knowledge as an interrelated whole. It is essential that the curriculum reflects and is responsive to the different perspectives of all our students. It should guide them in forming their own, international, outlook. The curriculum seeks to shift the emphasis from teacher-led instruction to student-led learning wherever possible. A focus on higher-order thinking skills gives students opportunities to develop a growing awareness of themselves and others as they explore real-world issues.
Information/Discussion:

Update on Capital Override and Summer Projects Budgets for Building Services and Technology

Submitted by: Louis Hartwell, Chief Systems Officer
Dennis Roehler, Director of Facilities

Funding: N/A

BACKGROUND:

Louis Hartwell and Dennis Roehler will update the Governing Board on the Capital Override and Summer Projects Budgets for Building Services and Technology.