

Supplemental Materials Committee

Welcome and Overview

Agenda

1. Committee Purpose
2. Introductions and Norms
3. Background on Supplemental Materials
4. Committee Process Overview and Rubric
5. Housekeeping and Next Steps

Purpose

To review, evaluate, and recommend any supplemental materials to be added to the supplemental materials list or to review, evaluate, and recommend any material suggested for review by a parent/guardian of a student in SUSD schools.

- The purpose of the committee is to **recommend** resources, rather than **vote on** or **approve** resources
- The committee **recommends** resources which are considered for approval by the Governing Board and District Office

Introductions

We will be working together on this committee, so let's get to know each other!

Open the Word doc in chat, find your name, and click on the link to your meeting room.

In your group, you have five minutes to find five things you have in common.

The person who has lived in Arizona the least amount of time will present for your group

Norms

What is needed to be successful as a committee?

- Be genuine with each other about ideas, challenges, and feelings
- Listen to understand
- Practice being open minded
- Be mindful of how often and how long you speak in consideration of hearing all feedback
- Ask questions for clarification
- Support the group's recommendation after consensus is reached

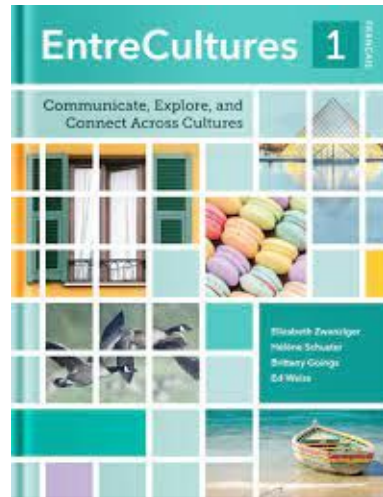
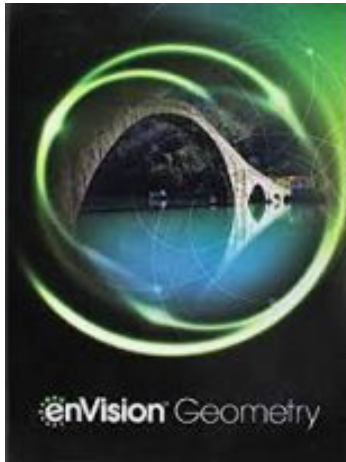
Background on Supplemental Materials

- Adopted Text and Materials - Text and materials taken through the formal adoption cycle, including committee work, statutory timelines met, and governing board approval
- Supplementary Books/Novels - Sets of novels, both fiction and non-fiction, on reserved book list, stakeholder process with rubric used
- Supplemental Materials - Teaching and learning supported materials, district provided coaching and financial support, used at multiple sites
- Ancillary Materials - Teacher selected material to enhance curriculum

Adopted Texts/Materials

Examples:

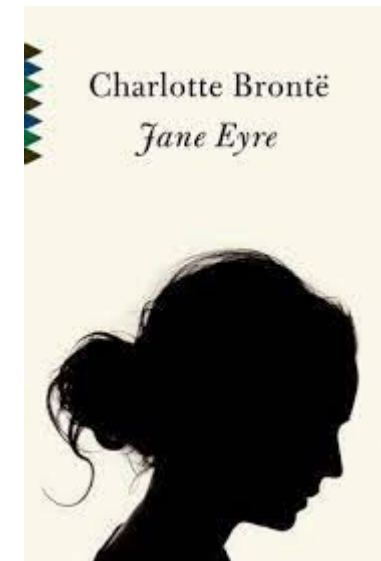
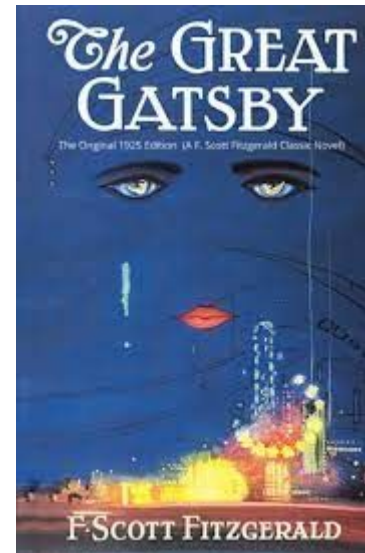
- enVision for Alg. 1 and Geometry
- EntreCultures for French



Supplemental Books/Novels

Examples:

- The Great Gatsby
- Jane Eyre



Supplementary Materials

Examples:

- Accelerated Reader/STAR
- Xtra Math

Accelerated Reader



Ancillary Materials

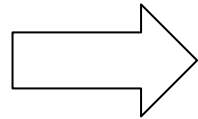
Possible Examples:

- a book by a local Arizona author selected by a teacher to read during an Arizona history unit
- a chapter of a non-fiction book selected for students in a high school science class

Committee Recommendation Cycle

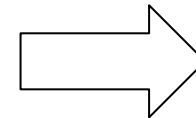
Item Proposed for Review

- A participant proposes an item for review through a Google form.
- Committee members review the resource and complete a rubric
- If a committee member proposes an item for review, the committee member may not participate in the review and recommendation process



Committee Review

- Committee subgroups discuss rubric and present to the entire group
- After hearing presentations, each committee member completes a follow up form to indicate whether or not the item is recommended



Recommendations/Next Steps

- Items are recommended based on a simple majority
- Once an item is processed, the committee receives any new recommendations for the following cycle

Supplementary Materials Committee Cycle (TENTATIVE/DRAFT)

Cycle	Submissions Due	Meeting Date
Cycle 1	December 15th	January 12th
Cycle 2	January 26th	February 9th
Cycle 3	February 23rd	March 9th
Cycle 4	March 23rd	April 6th

Rubric

Let's take a few minutes to review the proposed [rubric](#) for supplemental materials.

Housekeeping/Next Steps

- Meeting Dates/Times
- Virtual or In Person?