



Transportation Department  
9288 E. San Salvador Drive  
Scottsdale, Arizona 85258

Telephone: 480-484-8550  
Website: [www.susd.org](http://www.susd.org)  
Email: [transportation@susd.org](mailto:transportation@susd.org)

**TRANSPORTATION SERVICES  
REQUEST FORM**

Governing Board Policy provides for transportation services to all eligible students attending the school serviced by their attendance boundary. Elementary students who live beyond 1 mile and Secondary students living beyond 1½ miles from their resident school are considered eligible for transportation services.

We understand that not all students who are eligible for Transportation Services choose to take advantage of those services; therefore, in order to create the most efficient bus routes, it is critical for us to know which eligible students will be riding the bus. **If you are eligible for Transportation Services, please complete the form below and return it to your school office prior to the last Friday of the school year. If we do not receive a form, you will not be scheduled to receive Transportation Services in the Fall.**

For those eligible students who are involved in Athletics and will not ride during the season, or will otherwise only ride during certain times of the year, please complete this form as well. If your transportation requirements change during the year, please notify us by submitting a new form.

Please use one form for each school of attendance for your students and allow (5) five days for the Pupil Transportation Department to process and communicate routing information.

School Year: \_\_\_\_\_ School: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Day time Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Street Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Will your child require transportation services if eligible? – Please check applicable box below

None \_\_\_\_\_ In to School only \_\_\_\_\_

Both to and From School \_\_\_\_\_ Home from School only \_\_\_\_\_

I understand that I am responsible for my child getting to and from the bus stop safely and that I must submit a new request each school year in order to be scheduled for Transportation Services.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_