TO REGISTER FOR COLLEGE ENGLISH IF YOU HAVE TAKEN DUAL ENROLLMENT CLASSES BEFORE

1. Log into your my.maricopa.edu. Some of you might see a hold on your account that states you have an under 18 hold. To get rid of this, you must go to this site and complete the "All in One" form: https://my.maricopa.edu/services/admissions-records-registration/under-18-financial-responsibility-and-consent

2. If you have no holds on your account, you must complete the attached form https://www.susd.org/cms/lib/AZ50000436/Centricity/Domain/283/Concurrent%20Registration.pdf. When completing the form, you need to choose which course you want to take. There is one live online course and two online, here are the course descriptions:

Students will need to pick one of the following courses to register for:

**Live Online - ENG 101 - Course # 18694 - Cindy Kiefer, Choose this course if:**

- are available to meet MW 1:30-2:45 (no partial exceptions such as requests to leave early, start late because of schedule conflicts).
- want instruction from a live teacher teaching the class and like having a relationship with classmates and the instructor.
- have access to the internet, and a computer, webcam, and mic
- understand that the learning management system, Canvas. and other websites will be used during class (that is why phone connectivity isn't enough)
- understand that attendance is required with three absences permitted, but not recommended.
- understand that missed work cannot be made up at the end of the semester
- enjoy engagement with peers while learning through individual and small group work.

**Online only - ENG 101- Course# 18375 - Jared Aragona**

**Online only - ENG 101- Course #18693 - Brandi Smith**

Students should sign up for the online-only classes (Smith or Aragona) if they:

- want to engage in instruction and activities entirely on their own time
- have access to a the internet and a computer
- understand that the learning management system (Canvas) where all their course work is placed must be accessed at least for or five times a week
- committed to managing their time
- enjoy working and learning at a pace that is comfortable for them as they work through the lessons and assignments each week
- understand that missed work cannot be made up at the end of the semester; assignment due dates must be met
- feel comfortable learning independently
3. Once they have completed this form, they need to submit it at: https://www.scottsdalecc.edu/students/admissions There is a "General Forms Upload" button on the left hand side.

4. Please check back into your my.maricopa.edu account and see if the class is there before you can pay tuition.