

Student Name: _____

GENERAL INFORMATION

SUSD TECHNOLOGY RESPONSIBLE USE AGREEMENT

SUSD Technology Responsible Use Agreement applies to both district-owned technology and personal electronic devices. Personal electronic devices may include (but are not limited to) cell phones, laptops, tablets, smart watches, eReaders, iPods, iPads, gaming devices, and digital cameras. Parent(s) and/or guardian(s) are responsible for giving permission for their child to bring a personal electronic device to school for the purpose of instructional use. Students will not be required to bring a personal electronic device to school. Parents and students agree to take full responsibility for the device if it is brought onto a campus. SUSD Uniform Code of Conduct outlines the agreement students and parents make to abide by conditions and guidelines for personal responsibility, acceptable use, privileges, services and consequences established to ensure responsible use of District and personal devices. Agreements for using a personal electronic device at school include respectful use, responsible use, and safe and proper use.

Respectful Use:

Agreement #1:	While on campus, students will keep personal electronic devices off and stored unless use is permitted by an administrator or teacher.
Agreement #2:	If the use of a personal electronic device is permitted, the device must remain on silent mode. The device may not make sounds that disrupt learning, cause a disturbance or jeopardize the safety of students.
Agreement #3:	All media, messages and use of applications must be course related and used for instructional purposes.
Agreement #4:	Students will respect the property of others and not take or use another person's property without permission.
Agreement #5:	All media published about others, including (but not limited to) video, audio or images, must first be approved by the people involved and a teacher or administrator.

Responsible Use:

Agreement #6:	Students will treat all devices with respect and care.
Agreement #7:	Students shall be responsible for their own property. Students will be responsible for the daily storing, carrying and taking home of their personal device. The school/District is not responsible for lost, stolen or damaged property.
Agreement #8:	Harassment, cheating, plagiarism, bullying (including cyber-bullying) or any form of inappropriate use of a personal communication device and social media will not be tolerated. Students may lose usage privileges and be subject to school, District, and legal consequences for inappropriate use.
Agreement #9:	Students will charge their personal electronic devices prior to use on campus

Safe and Proper Use:

Agreement #10:	Students will follow safe and appropriate usage guidelines. [Always remember no message/media is private – your digital footprint is permanent]
Agreement #11:	Students will work only with documents/materials that they have created and abide by all applicable copyright laws.
Agreement #12:	Students will only access the internet through the SUSD Secure Wi-Fi server while on campus. The school/District is not responsible for additional charges incurred for use during school while not on the SUSD server. Students will pay all fees for their data plan.
Agreement #13:	Students will keep logins, passwords and personal information confidential.
Agreement #14:	Students will access only legal, ethical and school appropriate material on the internet.
Agreement #15:	Students will report any misuse or inappropriate use of the SUSD network to a teacher or administrator.

Student Signature: _____

Parent signature: _____