

**MINUTES OF THE SPECIAL MEETING  
OF THE GOVERNING BOARD  
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48**

January 15, 2016

A Special Meeting of the Governing Board of the Scottsdale Unified School District, #48, Maricopa County, was called to order at 1:02 PM, at the Scottsdale Unified School District Mohave District Annex, 8500 E. Jackrabbit Road, Scottsdale, Arizona.

Board Members in attendance were Bonnie Sneed, President; Barbara Perleberg, Vice President; Kim Hartmann; George Jackson; and Pam Kirby. Acting Superintendent Dr. Pam Sitton was also present. A quorum was present.

Action Items

Bonnie Sneed, Board President, introduced Action Item III. A. Approval of Issuance of RFP for consulting services for search for a new SUSD Superintendent. Discussion followed with Board Members, Michelle Marshall, General Counsel, Mike Romanoff, Director of Purchasing Services (via telephone conference), and Daniel O'Brien, CFO. The Board discussed the Request for Proposal (RFP) process and timelines.

Mrs. Hartmann moved to approve the issuance of a Request for Proposal (RFP) for consulting services to assist the Governing Board in the search for a new Scottsdale Unified School District Superintendent, and to expedite the process with a bid opening of February 8, 2016 to optimize the selection and community stakeholder period for the position of District Superintendent. Mrs. Sneed seconded the motion.

The motion was approved with a vote of 5 – 0.

Mrs. Sneed presented Action Item III. B. Approval of Interim Superintendent Contract between Scottsdale Unified School District and Dr. A. Denise Birdwell. The Board discussed aspects of the contract as presented regarding general leave and vacation days. Mrs. Hartmann thanked Mrs. Sneed, Mrs. Kirby and Mrs. Marshall for their work in this process. A short discussion was held regarding the duties of the Superintendent as described in the contract. Mrs. Marshall stated that the contract is purposely broad and generic and that the Superintendent is expected to do everything that a Superintendent should do. Mrs. Kirby and Mrs. Sneed also thanked Dr. Sitton, Mr. O'Brien, CFO, and Ms. Kris Costanzo, Director of Payroll Services, for their assistance in this process.

Mrs. Kirby moved to approve the Interim Superintendent Contract between Scottsdale Unified School District and Dr. A. Denise Birdwell, as presented. Mrs. Hartmann seconded the motion.

The motion was approved with a vote of 5 – 0.

Future Items

There were no Future Items requested.

At 1:45 PM, Mrs. Sneed moved to adjourn the Special Meeting. Mrs. Kirby seconded the motion.

The motion was approved with a vote of 5 – 0.

Dated this 15<sup>th</sup> day of January 2016.

**The Governing Board of the Scottsdale Unified School District #48**

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Bonnie Sneed, President

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Barbara Perleberg, Vice President

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Kim Hartmann

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George Jackson

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Pam Kirby

Action Items

•Issuance of RFP-Supt. Search

Motion #63

Approval of RFP for Consulting Services for Supt. Search

•Approval of Contract – Interim Supt.

Motion #64

Approval of Contract with Interim Supt. Dr. A. Denise Birdwell

Future Items

None

Motion #65

Adjournment

