

**MINUTES OF THE SPECIAL MEETING  
OF THE GOVERNING BOARD  
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48**

May 4, 2017

A Special Meeting of the Governing Board of the Scottsdale Unified School District, #48, Maricopa County, was called to order at 3:02 PM, at the Scottsdale Unified School District Mohave District Annex, 8500 E. Jackrabbit Road, Scottsdale, Arizona.

Board Members in attendance were Barbara Perleberg, President; Pam Kirby, Vice President; Allyson Beckham; Kim Hartmann; and Sandy Kravetz. Superintendent Dr. Denise Birdwell was also present. A quorum was present. Mrs. Perleberg led the audience in the Pledge of Allegiance.

Information/Discussion Items

Laura Smith, CFO, presented Information/Discussion Item III. A. Maintenance & Operations (M&O) Budget FY17 – Revision #1. State statute requires school districts to file any revision to its budget by May 15. This is a normal revision to the budget, which, next year, will be filed earlier in the fiscal year. The Board discussed the Desegregation Budget. The allocation must be expended within the current fiscal year, as any remaining balance will not carry forward.

Dr. Anna McCauley, Assistant Superintendent of Accountability and Instruction, presented Information/Discussion Item III. B. District Performance Metrics System. A PowerPoint was shared that reviewed the District’s internal accountability system. The system is a broad set of indicators measuring how well the District and each school is preparing students for success in college, career and life. Also shared was Dr. McCauley’s measurement rubric that will be used as a tool to help identify goals for School Improvement Plans (SIP). Dr. Birdwell stated that School Improvement Plans had to be completed this year: they are no longer optional.

Mrs. Perleberg noted that to accommodate guests at the Special Meeting who had presentations to give to the Governing Board, she was changing the order of the Agenda.

Dr. Birdwell presented Information/Discussion Item III. F. Presentation on District Central Kitchen. A central kitchen would enable Nutrition Services to enlarge its catering capabilities and enable the department to earn more money. This would also allow Nutrition Services to serve meals that are more appetizing to SUSD students. Patti Bilbrey, Director of Nutrition Services, who was not in attendance, had reported to Dr. Birdwell that the department would be able to support the additional expenses involved and that the concept is very feasible. The location for the central kitchen would be on the Oak Campus. Board Members discussed seeing a three-year pro-forma so they can see a prediction of revenue.

Louis Hartwell, Chief Systems Officer, presented Information/Discussion Item III. G. Presentations on Draft of Designs for Hopi Elementary School and Cheyenne Traditional School. Mr. Brian Robichaux, architect and president of Hunt-Caraway, the designers of the Hopi Elementary School rebuild, shared a PowerPoint with the initial designs for Hopi Elementary School. Discussion ensued regarding the capacity of the rebuild. The projected overall capacity for Hopi is 800 students. In the fall, the Governing Board will study plans to cap Hopi’s enrollment at 750 students. The Governing Board also discussed the sport fields and possible rental opportunities.

Dennis Roehler, Director of Facilities, presented the draft of the designs for the new and repurposed buildings at Cheyenne Traditional School. Mr. Tom O’Neil, architect from Orcutt-Winslow, the designers for this project, shared a PowerPoint with the initial designs for Cheyenne Traditional School. Traffic patterns and the plans for pick-up and drop-off lanes were also discussed. Also discussed were the plans for the new Science labs and the excitement being generated for the updated equipment that will be installed.

Louis Hartwell presented Information/Discussion Item III. H. 2016 Bond Update. Mr. Hartwell shared a PowerPoint that reviewed the new management tool being used for the Bond and Override Projects. The program will better manage all of the data from all of the projects. A dashboard will be created for the Governing Board that will enable Board Members to see information at any time for any project.

Information/Discussion

•M&O Budget FY17 – Revision #1

•District Performance Metrics System

Change in Order of Agenda

•District Central Kitchen

•Draft Designs for Hopi Elementary School

•Draft Designs for Cheyenne Traditional School

•2016 Bond Update

Dr. Milissa Sackos, Executive Director of Student Services, presented Information/Discussion Item III. C. Student Dress Code. A PowerPoint was shared, reviewing the participation and process used. Discussion and feedback from the committee, as well as the Student Advisory Board, showed concern that the current dress code is not being consistently enforced on all campuses, and that informational material for students and parents should be developed and communicated prior to and throughout the school year.

•Student Dress Code

Susan Doyle, Director of Human Resources, presented Information/Discussion Item III. D. Professional Dress Code. A PowerPoint was shown reviewing the research surrounding professional dress codes, as well as the policies followed by neighboring school districts. The committee, comprised of five parents, five administrators and five teachers, developed guidelines for SUSD employees to follow. The committee also discussed the importance of consistency in enforcing a Professional Dress Code Policy, which would be implemented for the 2017-18 school year. The Governing Board discussed professional appearance outside of dress, such as tattoos, body piercing and personal hygiene. Dr. Birdwell encouraged Ms. Doyle to have further conversations with the committee and report back to the Governing Board with a final recommendation.

•Professional Dress Code

Dr. Pam Sitton, Assistant Superintendent of Personnel and Special Services, presented Information/Discussion Item III. E. School Year Calendars for 2018-2019, 2019-2020 and 2020-2021. The Governing Board discussed teacher professional days and placement on the school-year calendars. Cabinet believes the best time to place professional development on the calendar would be when school resumes after fall break, after winter break and after spring break. This item will be on a future agenda for further discussion before a decision is made.

•School Year Calendars 2018-19, 2019-20, 2020-21

Action Items

Action Items

Missy Mudry, the District’s procurement consultant, presented Action Item IV. A. Approval of Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17090 – Construction Manager at Risk (CM@R) Services for the Rebuild at Pima Elementary School. There was a short discussion regarding the scoring process.

•APDM Factors-CM@R-Pima

Mrs. Perleberg moved to approve the Alternative Project Delivery Method (APDM) Factors for Request for Qualifications (RFQ) #17090 – Construction Manager at Risk (CM@R) Services for the Rebuild at Pima Elementary School. Mrs. Kravetz seconded the motion.

Motion #95  
Approval of APDM Factors-RFQ #17090-CM@R-Pima

The motion was approved with a vote of 5 – 0.

Ms. Mudry presented Action Item IV. B. Approval of Award of Request for Qualifications (RFQ) #17086 for the New and Repurposed Space at Cheyenne Traditional School. Michelle Marshall, District Legal Counsel, asked for clarification from the Governing Board on the language in the contract. Two versions were submitted containing language requested by the Governing Board. The Board agreed that the language preferred was the one that states “0.5%” for the design phase of the contract.

•RFQ #17086 – Cheyenne

Mrs. Perleberg moved to approve the Award of Request for Qualifications (RFQ) #17086 for the New and Repurposed Space at Cheyenne Traditional School. Mrs. Kirby seconded the motion.

Motion #96  
Approval of Award of RFQ #17086-Cheyenne

The motion was approved with a vote of 4 – 1 (Mrs. Beckham voted NAY).

Ms. Mudry presented Action Item IV. C. Approval of Award of Request for Qualifications (RFQ) #17085 for the Rebuild of Hohokam Elementary School. Discussion ensued concerning the size of the property and the cost of the design phase.

•RFQ #17085 – Hohokam

Mrs. Perleberg moved to approve the Award of Request for Qualifications (RFQ) #17085 for the Rebuild of Hohokam Elementary School. Mrs. Hartmann seconded the motion.

Motion #97  
Approval of Award of RFQ #17085 – Hohokam

The motion was approved with a vote of 4 – 1 (Mrs. Beckham voted NAY).

Future Items

Future Items

Mrs. Perleberg would like to see the Central Kitchen proposal brought back for further consideration.

Mrs. Hartmann would like a follow-up on the guidelines for the budget carry-forward.

At 8:24 PM, Mrs. Kirby moved to adjourn the Special Meeting. Mrs. Beckham seconded the motion.

The motion was approved with a vote of 5 – 0.

Dated this 4<sup>th</sup> day of May 2017.

**The Governing Board of the Scottsdale Unified School District #48**

\_\_\_\_\_  
Barbara Perleberg, President

\_\_\_\_\_  
Pam Kirby, Vice President

\_\_\_\_\_  
Allyson Beckham

\_\_\_\_\_  
Kim Hartmann

\_\_\_\_\_  
Sandy Kravetz

Motion #98  
Adjournment