

JFB
OPEN ENROLLMENT

The District has an open-enrollment program as set forth in A.R.S. [15-816](#) *et seq.* The open enrollment program described in this policy shall be placed on the District website and made available to the public on request.

No tuition shall be charged for open enrollment, except as authorized by applicable provisions of A.R.S. [15-764](#), [15-797](#), [15-823](#), [15-824](#), and [15-825](#).

Definitions

- *Resident student* means a student who lives within the District boundaries and attends the school in the designated attendance area, or a student who is homeless, and who attended a school in the District at the time of becoming homeless. Residence is defined as a person's true, fixed and permanent home and place of habitation. It is the place where he intends to remain and to which he expects to return when he leaves without intending to establish a new residence elsewhere.
- *Resident transfer student* means a resident student who is enrolled in or seeking enrollment in a school that is within the school district, but outside the attendance area, of the student's residence.
- Non-resident student means a student who resides in this state and who is seeking enrollment in a school district other than the school district in which the student resides.

Deleted: Children of District employees are included in this category.

Enrollment Options

District resident students may enroll in another school district or in another school within this District. Resident transfer students and non-resident students may enroll in schools within this District subject to the procedures that follow.

Information and Application

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The Superintendent shall prepare a written information packet concerning the District's application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it. [See JFB-R Application Deadlines]

Capacity

The Superintendent shall by December 1 of each year, estimate how much excess capacity may exist to accept transfer students and shall submit the estimate of excess capacity to the Board for approval. The estimate of excess capacity shall include estimates for each school, grade level and/or program. Alternatively, the Superintendent may estimate any necessary reduction in capacity for each school, grade level, and/or program. If a reduction is necessary, the procedure for reduction of open enrollment will follow the priority categories set forth below, in reverse order.

Enrollment Priorities

If the Superintendent has determined that there is excess capacity to enroll additional students, such students shall be selected on the basis of designated priority categories from the pool of students. Subject to school, grade level and/or program capacity, enrollment preference shall be given in the following order of priority, and on a first come, first served basis within each category:

1. Children of District employees
2. District resident students who are currently enrolled
3. Siblings of district resident students who are currently enrolled
4. District resident students who are not currently enrolled
5. Non-resident students who are currently enrolled
6. Siblings of non-resident students who are currently enrolled
7. Non-resident students who are not currently enrolled

If capacity is not sufficient to enroll all of these students, they shall be selected through the selection process outlined herein. If a

~~Deleted: • Category 1: Subject to school, grade level and/or program capacity, enrollment preference shall be given to resident transfer students and children of employees and any sibling who would be enrolled concurrently with such students.~~

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reduction of open enrollment is necessary, the reduction process shall follow the reverse order of the priority categories listed above.

Enrollment preference may be given to children who are in foster care.

Admission Standards

A school district may refuse to admit any pupil who has been expelled from another educational institution or who is in the process of being expelled from another educational institution.

[See JFB-R for additional Admission & Revocation Standards]

Transportation of Students Admitted Through Open Enrollment

Open enrollment students are eligible for District transportation from a designated pick up point on a bus route serving the attendance area of the school to which the student has been admitted. It is the responsibility of the parents or guardians of the resident transfer student to have the student at a designated pickup point within the receiving school's transportation area. If the regular education bus has the capacity to accept open enrolled students in addition to the students the District is transporting, then the bus may transport the open enrolled students. The District will honor the grandfathered-in bus route for the students who attend schools from the previously unincorporated Rio Verde area.

The District shall provide transportation for non-resident transfer students with disabilities whose individualized education program (IEP) specifies that transportation is necessary for fulfillment of the program:

- Of not more than twenty (20) miles to and from;
 - the school of attendance, or
 - a pick up point on a regular District transportation route, or
 - for the total miles traveled each day to an adjacent district.

Exception

Deleted: ● Category 2: Subject to school, grade level and/or program capacity, enrollment preference shall be given to non-resident students and any sibling who would be enrolled concurrently with such students. If capacity is not sufficient to enroll all of these students, they shall be selected through a selection process adopted by regulation of the Superintendent.

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Comment [MM1]: Per February 2017 ASBA Advisory, this language was revised "to eliminate language which is not supported in statute."

Deleted: A student who has been expelled by any school district in this state or who is not in compliance with a condition of disciplinary action imposed by any other school or school district or with a condition imposed by the juvenile court pursuant to A.R.S. 8-301 shall not be admitted. Acceptance for enrollment may be revoked upon finding the existence of any of these conditions.

Comment [MM2]: This language to be deleted per update in state statute and pursuant to ASBA Advisory, August 2017.

Deleted: A school shall not admit a non-resident or transfer student if the school has been notified by the District or non-resident school district that the admission of the student would violate the provisions of a court order of desegregation or agreement by a school or district with the United States Department of Education Office for Civil Rights directed toward the remediation of alleged or proven racial or ethnic discrimination.

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Deleted: A resident transfer student is eligible for District transportation on routes within the attendance boundaries of the school to which the student has been accepted for open enrollment transfer.

Moved down [1]: It is the responsibility of the parents or guardians of the resident transfer student to have the student at a designated pickup point within the receiving school's transportation area.

Deleted: Non-resident o

Moved (insertion) [1]

Should there be excess school, grade level and/or program capacity remaining for which no applications were submitted by the date established, the Superintendent shall authorize additional enrollment of nonresident students:

- Up to the determined school, grade level and/or program capacity;
- On the basis of the order of the completed applications submitted after the notification date established in this policy.
- Without regard to enrollment preference
- As long as admission standards are met.

Adopted:

LEGAL
A.R.S.
[15-764](#)
[15-797](#)
[15-816](#)
[15-823](#)
[15-824](#)
[15-825](#)
[15-922](#)

et

REF.:

seq.

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001

CROSS

[EEAA](#) - Walkers and
[IIB](#) - Class
[JF](#) - Student
[JFAA](#) - Admission of Resident
[JFAB](#) - Admission of Nonresident
[JFABD](#) - Admission of Homeless
[JG](#) - Assignment of Students to Classes and Grade Levels

REF.:
Riders
Size
Admissions
Students
Students
Students

Deleted: Open enrollment to a high school will not be accepted after the first ten (10) school days of each semester.

Deleted: November 22, 2016