

**MINUTES OF THE SPECIAL MEETING and EXECUTIVE SESSION  
OF THE GOVERNING BOARD  
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48**

May 31, 2017

A Special Meeting and Executive Session of the Governing Board of the Scottsdale Unified School District, #48, Maricopa County, was called to order at 1:14 PM, at the Scottsdale Unified School District Mohave District Annex, 8500 E. Jackrabbit Road, Scottsdale, Arizona. Mrs. Perleberg led the audience in the Pledge of Allegiance.

Board Members in attendance were Barbara Perleberg, President; Pam Kirby, Vice President (telephonically); Allyson Beckham; Kim Hartmann; and Sandy Kravetz. Superintendent Dr. Denise Birdwell was also present. A quorum was present.

Information/Discussion Items

Dr. Birdwell presented Information/Discussion Item III. A. District Performance Metrics System. A PowerPoint was shared reviewing the District's Internal Accountability System and the benefits of implementation of this system. These include monitoring and allocating funding to classroom teacher salaries; a shift of dollars from Administration and District office to fund classroom teachers; retaining and attracting classroom teachers, staff and administrators; an increase in transparency in school and District performance; and cultivating community partnerships. Dr. Birdwell also reviewed the increase in teacher leadership opportunities.

The Board also discussed the benefits of District surveys. Recently, a survey was sent to SUSD employees with the intention of using the results for site principals' reflection. It was noted that a blog on social media asked teachers to lie about some of their answers to skew the results. Administration will not discount the entire survey, but will filter the results. The Board discussed using a third party to conduct surveys. It also discussed whether the results of previous surveys have been questionable. The Board agreed to look into the cost of a third party survey. Also discussed was mobility data and delving into reasons for teacher turnover.

Mrs. Perleberg noted that the next item to be heard would be Information/Discussion Item III. C. Design for Rebuilds at Cheyenne Traditional School. Mr. Tom O'Neil, the architect from Orcutt Winslow handling the Cheyenne Traditional School design, presented a PowerPoint reviewing the scope of work being done for this project. Shown were the designs for the science labs, the new gymnasium and the new administrative front office. Also discussed was community input and addressing any concerns that arise from the community. Discussion was had concerning the budget for the project. Dennis Roehler, Director of Facilities, presented a projection of the total cost for Cheyenne of approximately \$9.8 million. The Board discussed the projected cost, what portion of the cost would be for furniture, fixtures and equipment, and what would be considered Bond expenditures and/or Capital Override expenditures.

Laura Smith, CFO, presented Information/Discussion Item III. B. FY2018 Budget Review. Ms. Smith reviewed the Fiscal Year 2018 Expenditure Budget for the District. A discussion was had regarding classroom dollars. Ms. Smith also reported that the District does not have actual enrollment numbers at this time; those figures will not be known until the new school year begins and actual students are accounted for. The Annual Financial Report, due in October, will show actual classroom dollars. Also discussed was the 1.06% state-issued increase in certified teacher salaries. It was explained that this increase is very specific as to eligibility. Only classroom teachers will receive this allocation. The proposed budget will be presented for approval at the June 6, 2017 Regular Governing Board Meeting.

Louis Hartwell, Chief Systems Officer, presented Information/Discussion Item III. D. Discussion on Central Kitchen. Mr. Hartwell introduced Patti Bilbrey, Director, Nutrition Services, and Jimmy Helton, Finance Operations Manager, Nutrition Services. A Pro Forma Operating statement for the proposed central kitchen was shown, reflecting revenue that would recoup the expenses for a central kitchen in 1.7 years. The Board discussed current and future catering opportunities for Nutrition Services and the approach it would use to feed the District's students. It is anticipated that there would still be food delivery to all sites. Schools would still prepare some of their own foods. School kitchens will not become "warming kitchens" and will not be scaled back. The central kitchen would take care of items that they can flash freeze and send out to schools. They would prepare fresh foods for the school sites, as well as manage an ever-expanding catering

Information/Discussion

•District Performance Metrics System

•Design for Rebuilds at Cheyenne Traditional School

Visitor

•FY2018 Budget Review

Presented for Approval – June 6, 2017

•Central Kitchen

business. The Board discussed that this initiative could eventually fund Nutrition Services salaries. The proposed central kitchen would be built at the Oak Street facility, Nutrition Services' current site. This item will be brought back for approval on the June 6, 2017 Consent Agenda.

Mrs. Perleberg noted that the next item heard would be the Amendment to the Agenda, Action Item Approval of SUSD Building Service's Department Capital Improvement Projects. Dennis Roehler, Director of Facilities, presented a review of summer projects that include security, air conditioning improvements, bells and intercom systems, painting and flooring. These projects are all being done through purchasing cooperatives through the State of Arizona. The costs for the projects are all Bond expenses and are part of the life-cycle costs.

Mrs. Perleberg moved to approve the SUSD Building Services Department Capital Improvement Projects. Mrs. Kravetz seconded the motion.

The motion was approved with a vote of 5 – 0.

At 5:18 PM, Mrs. Perleberg moved to convene in Executive Session for:

- A. Discussion or consultation for legal advice regarding the Superintendent's contract, specifically Superintendent's annual evaluation, salary and performance pay, with the attorney or attorneys of the public body, pursuant to A.R.S. §38-431.03(A)(3). Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contract. A.R.S. §38-431.03(A)(4)
- B. Discussion and consideration of the Superintendent's contract, specifically Superintendent's annual evaluation, salary and performance pay, pursuant to A.R.S. §38-431.03(A)(1). (The employee has been notified in writing in accordance with the statutory provision).

Mrs. Hartmann seconded the motion.

The motion was approved with a vote of 5 – 0.

At approximately 7:55 PM, the Special Meeting reconvened.

Mrs. Hartmann moved to honor Dr. Birdwell's Performance Pay of 5% for the first term of her contract. Mrs. Kirby seconded the motion.

The motion was approved with a vote of 5 – 0.

Mrs. Perleberg moved to increase Dr. Birdwell's annual base salary by 1%, consistent with the raise approved by the Board for Cabinet members.

Mrs. Kirby discussed awarding Dr. Birdwell a higher percentage raise, noting that teachers received 2%, and suggesting that the Board use a weighted average to award Dr. Birdwell an increase in base salary.

Mrs. Beckham seconded Mrs. Perleberg's motion.

The motion was approved with a vote of 5 – 0.

Dr. Birdwell thanked the Board but declined the increase in her base salary, stating that she would prefer the money go to classrooms.

At approximately 7:59 PM, Mrs. Kirby moved to adjourn the Special Meeting. Mrs. Kravetz seconded the motion.

The motion was approved with a vote of 5 – 0.

Presented for Approval –  
June 6, 2017

Amendment to Agenda

•Building Services  
Capital Improvement  
Projects

Motion #110  
Approval of SUSD  
Building Services Capital  
Improvement Projects

Motion #111  
Convene in Executive  
Session

Special Meeting  
Reconvened

Motion #112  
Approval of Dr.  
Birdwell's Performance  
Pay of 5%

Motion #113  
Approval of Increase in  
Dr. Birdwell's Base  
Salary

Dr. Birdwell Declined  
Increase in Base Salary

Motion #114  
Adjournment

Dated this 31<sup>st</sup> day of May 2017.

**The Governing Board of the Scottsdale Unified School District #48**

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Barbara Perleberg, President

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Pam Kirby, Vice President

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Allyson Beckham

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Kim Hartmann

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Sandy Kravetz