



Pupil Transportation Department
9288 E. San Salvador Drive
Scottsdale, Arizona 85258

Telephone: 480-484-8550
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**EXCEPTION TO ELIGIBILITY
TRANSPORTATION SERVICE REQUEST**

Our automated Bus Routing Software assigns students to bus stops based on their school of attendance, grade and home address. Many students attend SUSD schools through the open enrollment process and are therefore ineligible for transportation services. Additionally, many students live in the non-bussing boundary of their home school and are therefore ineligible for services.

If you wish to request an exception to your child's eligibility for service, this form will need to be filled out completely and returned to the Pupil Transportation Department each school year for which the exception is requested. We will accommodate requests for exceptions with the proviso that we have sufficient available seating on the nearest bus route to your address or the route servicing the bus stop, which you have identified. It is important that your child utilize only the route/bus for which approval has been made.

Please allow (5) five days for the Pupil Transportation Department to determine if an exception can be made and to authorize and communicate a change if approved. Please use one form for each school of attendance of affected students.

School Year: _____ School: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Parent/Guardian: _____ Day time Phone: _____

Email Address: _____

Home Street Address: _____ Zip Code: _____

_____ My Child is currently NOT eligible for Transportation Services

Reason for exception: _____
Non-Bussing Attendance Boundary _____ In-District Open-Enrollment _____ Out of District Open-Enrollment _____

Please Explain: _____

Requested Route #: _____ Requested Bus Stop: _____

_____ To and From School _____ In to School only _____ From School only

I understand that approval for this exception is based upon availability of seating on the assigned bus and compliance with behavioral expectations; and that this approval may be rescinded should ridership increase or misbehavior warrant. I agree that I am responsible for my child getting to and from the bus stop safely and that I must submit a new request each school year.

Parent/Guardian Signature _____ Date _____