

Tavan Elementary School Parental Involvement Policy



PART 2

DESCRIPTION OF HOW WE WILL IMPLEMENT REQUIRED PARENTAL INVOLVEMENT POLICY COMPONENTS

PART 1

GENERAL EXPECTATIONS

Tavan Elementary School agrees to implement the following requirements:

- Convene an annual meeting, invite and encourage parents to attend;
- Offer flexible meeting times (i.e. mornings, afternoons, and evenings);
- Involve parents in Title I decision making and policy development activities;
- Involve parents in planning, reviewing, and improving the Title I Parent Involvement plan in a timely fashion;
- Provide parents information about programs, curriculum, assessments, measurement of progress, and proficiency levels students are expected to meet;
- Provide opportunities for equal access for parents who are ELL, migrant, homeless, or disabled;
- Involve parents in the joint development of school wide plans (when applicable) and a rebuttal process;
- Provide information to parents in a uniform format and in a language parents can understand;
- Provide opportunities for additional meetings if requested by parents;
- Develop strategies for building parental involvement; and
- Involve parents in the development and review of the School-Parent Compact stating shared responsibilities for student academic achievement.

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

- A. that parents play an integral role in assisting their child's learning*
- B. that parents are encouraged to be actively involved in their child's education at school,*
- C. that parents are full partners in their child's education and are included, as appropriate, in*
- D. decision-making and on advisory committees to assist in the education of their child, and*
- E. that other activity, allowed under ESEA are carried out.*

The Tavan Parent Involvement Policy will strengthen parental involvement and the existing partnership between the school, parents, and community stakeholders to improve academic achievement for all students

1. Tavan Elementary will take the following actions to involve parents in the joint development of its parent policy:

- Invite parents to serve on Leadership Team;
- Formulate the parent policy through Leadership Team meetings; and
- Present a draft of the policy and invite parents to give input to refine the document,

2. Tavan Elementary will take the following actions to involve parents in the process of school review and improvement:

- Administer a needs assessment and surveys to collect input from parents as well as staff;
- Present information at PTO meetings; and
- Email surveys to parents to increase opportunities for input

3. Tavan Elementary will provide the necessary coordination, technical assistance, and other support required to plan and implement effective parental involvement activities to improve student academic achievement and school performance through-

- Translation of information
- Varied meeting times
- Assistance from the school's Community Specialist
- Access to information on community services
- Parent contact (e.g. conferences, phone calls, emails, websites)
- Parent workshops
- Tavan PTO
- Parent Conferences

4. Tavan Elementary will coordinate and integrate parental involvement strategies with other programs by:

- Coordination of funding sources
- Collaborative planning

5. Tavan Elementary will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the school:

- Survey parents and staff on program effectiveness
- Utilize information from surveys to revise school wide plan as needed
- Hold open Site Leadership meetings to discuss school policies and practices

6. Tavan Elementary will provide assistance to parents of children in understanding topics such as, but not limited to the following:

- Child Behavior
- Parenting
- Arizona Academic Standards
- English Language Learning
- Assessments
- STEM (Science, Technology, Engineering and Math)
- Title I Requirements
- Strategies for Reading and Writing
- Standards Based Report Cards

Tavan Elementary will take action to inform parents on the above topics through:

- Parent Orientation Night/Title I Annual Meeting
- Tavan e-News, daily emails and Peach Jar
- Tavan Newsletter
- Brochures
- Translations of written communication
- Translators for meetings
- Literacy Events

