

Update on Transitions: Aztec, Zuni and Cheyenne

May 5, 2009



PURPOSE

- ◆ **To update the governing board on the recent progress toward the successful merger of Aztec and Zuni Elementary Schools and the relocation of Cheyenne Traditional School**

Review of January 13th Governing Board Meeting

- ◆ Principals Selgo, Chantler and Duff shared transition plans with the Governing Board on January 13, 2009
- ◆ School administrators, district personnel, and staff members from all schools involved have made progress toward a successful merger
- ◆ Review of the Items To Consider from the January 13, 2009 presentation

ITEMS TO CONSIDER

(Checked items are completed)

- ◆ Certified Staffing ✓
- ◆ Classified Staffing ✓
- ◆ Special Ed Staffing ✓
- ◆ Administration ✓
- ◆ Facility Modifications
- ◆ Parking Lots
- ◆ Staff Parking ✓
- ◆ School Budgets Consolidation
- ◆ Steering Committee Membership ✓
- ◆ Program Offerings / HET / Gifted ✓
- ◆ Testing
- ◆ Cafeteria
- ◆ Enrollment for 2009-2010 ✓
- ◆ Kindergarten Round-up ✓
- ◆ Classroom Locations ✓

ITEMS TO CONSIDER

- ◆ **Start Time (8:15 am) ✓**
- ◆ **Bus Routes ✓**
- ◆ **Traditions**
- ◆ **Name/ Colors/ Song ✓**
- ◆ **In-Services for Aztec / Zuni Staff ✓**
- ◆ **Combining PTO's**
- ◆ **Moving and Compensation ✓**
- ◆ **Furniture Needs**
- ◆ **Textbooks**
- ◆ **Equipment**
- ◆ **Library Consolidation ✓**
- ◆ **P.E. Dept. Consolidation**
- ◆ **Music Dept. Consolidation**
- ◆ **Art Dept. Consolidation**
- ◆ **ERP modifications - training**
- ◆ **IPT ✓**
- ◆ **RTI ✓**
- ◆ **PBIS ✓**
- ◆ **Character Counts ✓**
- ◆ **Community Ed. Programs ✓**

ITEMS TO CONSIDER

- ◆ Aztec Parks & Rec After School Prog.
- ◆ School Procedures/Forms
- ◆ Duty Schedule
- ◆ Specials Schedule
- ◆ **Tax Credit** ✓
- ◆ **Zero Hour Club** ✓
- ◆ Rentals - Facilities ✓
- ◆ Computer Labs ✓
- ◆ Inventory
- ◆ Discards
- ◆ Committees for New School
- ◆ Technology Updates for classrooms
- ◆ Staff Handbook
- ◆ Parent/Teacher Handbook
- ◆ SPI
- ◆ Liaison Committee Selection
- ◆ Site Council Membership ✓
- ◆ Noon Aide Additional Staffing ✓
- ◆ **School Mission Statement**
- ◆ Open Enrollment Procedures ✓

ITEMS TO CONSIDER

- ◆ **Surveys for Parents** ✓
- ◆ **Surveys for Staff** ✓
- ◆ **Student Placement** ✓

Steering Committee Highlights

- ◆ Steering Committee selected to advise the administration on important transitional decisions



Steering Committee Highlights

- ◆ Selected Redfield Elementary as the name of the school
- ◆ Aztec/Zuni communities select the Cardinal as the Redfield mascot
- ◆ School colors – red & black



Steering Committee Highlights

- ◆ Aztec/Zuni communities participated in the selection of the school song
- ◆ Steering committee supported Standards Based Progress Report proposal
- ◆ TRIBES philosophy adopted to enhance Lions Quest (Character Education)
- ◆ Room assignments and program placement determined
- ◆ Student placement procedures defined

Highlights

- ◆ Kindergarten Round-up – Feb. 19
- ◆ School assemblies
- ◆ Traffic lane improvements
- ◆ Redfield staff established
- ◆ Meet the Teacher Nights – April 13 & 15
- ◆ School tours

Highlights

- ◆ Redfield website
- ◆ Traffic flow information community meetings
- ◆ Playground improvement meetings
- ◆ Technology planning

Cheyenne Highlights



- ◆ On-going: Staff meetings, Site-Council, PTO
- ◆ February 20, 2009- Technology meeting with Tom Clark and Sherry Wright
- ◆ March 21, 2009- Cheyenne staff tour of Aztec facility
- ◆ August 3 – 6, 2009- Parent Open House
- ◆ August 7, 2009- Meet Your Teacher

Moving Milestones

- ◆ Tom Berry named project manager for the physical move of all three schools
- ◆ Tom has coordinated meetings with:
 - Facilities
 - Technology
 - Librarians
 - Administrators
 - City of Scottsdale

Moving Milestones

- ◆ **Milestones and Overview for the Consolidation move SUSD as of 4/15/09**
- ◆ The libraries are culling books and will be packed ready to move by 6.12.09
 - Aztec library will move 6.15.09
 - Cheyenne library will move 7.08.09
- ◆ Boxes and tape being dropped off weekly at both Cheyenne and Aztec
 - Boxes to Zuni on 4.15.09
 - For additional boxes (call Tom 480-682-7998)
- ◆ Zuni Community meeting was held on 3.26.09,
 - Plans at City for approval & we're moving ahead.
- ◆ Facilities Coordinators to get lists of equipment and furniture in each room

Moving Milestones

- ◆ Target date of 5.11.09 Start I.T. technology installs @ Zuni (2 weeks duration)
- ◆ Sound system (John Muir and Andy)
- ◆ Security Cameras (John Muir)
- ◆ Outdoor furniture (Greg Skelton)
- ◆ Work to begin 5.28.09 on construction and packing of schools
- ◆ CDC (Pre-K, Panda, Sp. Ed. Etc.) packed District wide 5.30.09
- ◆ Move Zuni "internally" 6.1.09 & 6.2.09... CDC moved 6.1.09 thru 6.4.09
- ◆ Clean Zuni and touch-up paint as needed only 6.3.09-- 6.7.09
- ◆ Get shelves from Cheyenne library to move to Zuni 6.3.09
- ◆ Install shelves 6.4.09, 7 6.5.09
- ◆ 6.5.09 **All teachers** that will transfer from site to site MUST be packed to relocate.
- ◆ 6.8.09 Relocate teachers as time permits; done by 7.15.09
- ◆ Aztec packed and ready to move 6.05.09
- ◆ START Aztec move 6.08.09
- ◆ Move band instruments using buses / stretch wrap

Moving Milestones

- ◆ Move “Tuff shed” at the same time as portable building
- ◆ Move Aztec library 6.15.09
- ◆ 6.22.09 Start I.T. electronic technology installs @ Aztec (2 weeks)
- ◆ Aztec move completed 6.26.09
- ◆ Clean and touch-up Aztec 6.27.09
- ◆ 7.1.09 START Cheyenne move **Start with “A” Building**
- ◆ I.T. has set target goals to relocate services for Aztec and “Redfield” 7.6.09 thru 7.17.09
- ◆ 7.08.09 Move Cheyenne Library
- ◆ Target date.. 7.10.09 complete Cheyenne move
- ◆ Target date 7.30.09 Science portable w/ services intact and bus lanes complete
- ◆ 7.30.09 Unpack and set up rooms (teachers)
- ◆ 8.10.09 SCHOOL STARTS.....! We’re ready

Looking Forward

- ◆ We firmly believe that we are accomplishing what we set out to do and that the merger of Aztec and Zuni and the relocation of Cheyenne will continue to be successful
- ◆ We would like to thank everyone who has provided us with assistance with the merger