

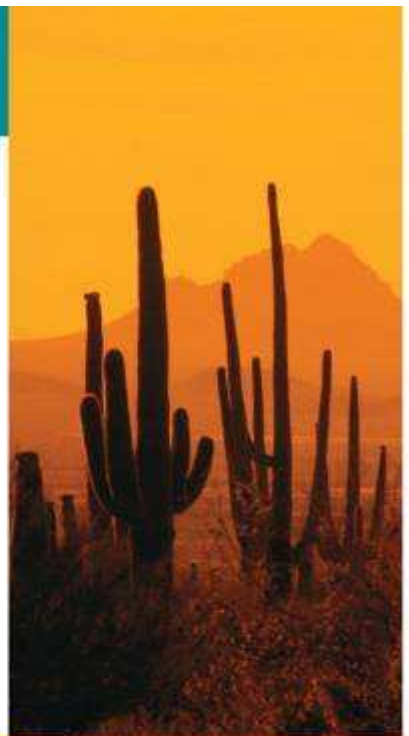
Special Meeting of the Governing Board

June 30, 2009

5:30 PM

Education Center

3811 N. 44th Street
Phoenix, AZ 85018-5420
480-484-6100
www.susd.org



AGENDA

Our Mission is:

**To provide
exceptional
educational
opportunities
for all**



STRATEGIC GOALS

- **Increase student achievement for all.**
- **Provide exceptional customer experiences.**
- **Cultivate an environment for continuous improvement.**

PUBLIC COMMENT

On Non-Agenda Matters

Those wishing to address the Governing Board on non-Agenda matters need not request permission in advance. However, you must complete a BLUE card (available at the table at the back of the room) indicating your desire to speak, and submit it to the Board Secretary before the public comment portion of the agenda begins. There is a three-minute speaking limit.

(ACTION TAKEN AS A RESULT OF THIS KIND OF PUBLIC COMMENT WILL BE LIMITED TO RESPONDING TO ANY CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE GOVERNING BOARD, DIRECTING STAFF TO LOOK INTO THE MATTER, OR ASKING THAT THE MATTER BE PUT ON A FUTURE AGENDA. NO OTHER DISCUSSION OR LEGAL ACTION IS ALLOWED. A.R.S. §38-431.01g.)

On-Agenda Items

Those wishing to address the Governing Board on Agenda items need not request permission in advance. However, you must complete a WHITE card (available at the table at the back of the room) indicating your desire to speak and listing the item number, and submit it to the Board Secretary before the meeting begins. Subject to the limitations described below, you will be permitted to comment when the Agenda item is discussed. There is a three-minute speaking limit.

Limitations

If the numbers of those wishing to comment, whether on non-Agenda matters or on any/all Agenda items, jeopardizes the Board's ability to conclude the meeting at a reasonable hour, the President/Board may limit or eliminate public comment. Public comment is subject to reasonable subject matter, place and manner restrictions by the President/Board.

BOARD MEMBERS

2009 Governing Board

Karen Beckvar, President
Eric Meyer, Clerk
Jennifer Petersen
Dieter Schaefer
Bonnie Sneed

Superintendent
Gary T. Catalani, Ed.D.

MISSION STATEMENT

To provide exceptional educational opportunities for all.

BELIEF STATEMENT

We believe the Scottsdale school community inspires all students to be passionate learners and empowers them to fulfill their dreams.

We believe together we can:

- **Increase individual student academic achievement and personal growth**
- **Provide a positive, respectful and safe learning environment**
- **Ensure all students and staff are proficient in the use of technology to acquire and manage information, communication, time and task**
- **Provide equity in facilities, programs, resources and opportunities for all**
- **Offer comprehensive professional growth programs for staff to provide them with the skills, strategies and resources to meet the needs of all students.**

**GOVERNING BOARD MEETING
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Board Room, 3811 North 44th Street, Phoenix, Arizona**

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Please Note: The Board may change the order of items listed in the Agenda prior to the meeting or during the meeting. ALSO, THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION ON ANY ITEM THAT IS LISTED ON THIS AGENDA FOR DISCUSSION/CONSULTATION WITH LEGAL COUNSEL TO OBTAIN LEGAL ADVICE, PURSUANT TO A.R.S. §38-431.03(A)(3).

Consent Item:

Approval of Minutes of June 16, 2009 Regular Board Meeting

Submitted by:

Dr. Gary T. Catalani, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the June 16, 2009 Regular Board Meeting.

IMPACT ON STUDENTS

Positive governance leads to increased student achievement.

Consent Item:

Approval of Minutes of June 16, 2009 Special Board Meeting

Submitted by:

Dr. Gary T. Catalani, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the June 16, 2009 Special Board Meeting.

IMPACT ON STUDENTS

Positive governance leads to increased student achievement.

Consent Item:

2004 Series B Bond Defeasance

Submitted by:

David Peterson, Assistant Superintendent for Operations

Funding:

Defeasance Funds

RECOMMENDATION:

It is recommended that the Governing Board consider and, if deemed advisable, to adopt a resolution authorizing and directing the County treasurer to transfer surplus monies in the District's debt service fund to a trust fund in order to defease a portion of the District's outstanding school improvement bonds.

BACKGROUND:

The District has funds available to apply towards the bonded debt service. By paying the debt service early (defeasance) we will be saving our taxpayers money.

IMPACT ON STUDENTS

The District's ability to bond for renovation and new construction allows our students to have the proper facilities to positively impact their learning.

Consent Item:**Approve the IGA Between Maricopa County and SUSD – Head Start Programs****Submitted by:**

David Peterson, Assistant Superintendent for Operations

Funding:N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Intergovernmental Agreement (IGA) between Maricopa County and the Scottsdale Unified School District. The agreement is proposed for the purpose of SUSD to provide meals for county administered Head Start programs located at Navajo Elementary and Pauite Neighborhood Center.

BACKGROUND:

The current food contract is due to expire on September 30, 2009. Due to the positive, long standing relationship between Maricopa County and SUSD, it is the intention of Maricopa County to continue contracting with SUSD. The approved contract includes the option to extend the terms for three twelve-month periods. This would be beneficial to both parties in that a simple amendment would be the only requirement each year to capture and changes (pricing, etc.).

IMPACT ON STUDENTS

This agreement will allow Scottsdale Unified School District to serve the Headstart Program participants living in our District and provide additional revenue to support classroom initiatives.

Consent Item:**Approve the Modification of the Redelegation of Procurement Authority****Submitted by:**

David Peterson, Assistant Superintendent for Operations

Funding:Various

RECOMMENDATION:

It is recommended that the Governing Board approve the Modification of the Redelegation of Procurement Authority from the Superintendent to the Assistant Superintendent for Operations and the Director of Purchasing Services.

BACKGROUND:

In accordance with the A.A.C. Title 7, Chapter 2, Article 10, the School District Procurement Rules, the Governing Board has previously delegated all procurement authority for the District to the Superintendent through the Governing Board Policy DJE. This Governing Board policy was adopted on January 14, 2002 and it allows for further delegation from the Superintendent to appropriate subordinates.

On December 9, 2003, the Board approved the redelegation of procurement authority from the Superintendent to the Chief Financial Officer and the Director of Purchasing Services for an amount of \$100,000.

With the changing of personnel and titles, it is necessary for the Board to modify the original redelegation indicating current position titles.

In accordance with policy, the Superintendent will be delegating some of the procurement functions and signature authority to the Assistant Superintendent for Operations and the Director of Purchasing Services.

The delegation will be for purchasing and contracting functions, including, but not limited to, the issuance and award of any Invitation for Bid (IFB), Request for Proposal (RFP), Request for Quote (RFQ), contract change order, sole source procurement, emergency procurement, purchase order, and related determinations for the same up to \$200,000. Other related delegations will include appointing a District representative for protests and claims on solicitations and contracts, a designated District official authorized to initiate and document the basis for emergency procurements, a representative to make written determinations for multistep sealed bidding, competitive sealed proposals, multi-term contracts, or non-construction contracts requiring bid or contract security, and a person to serve as the authorized designee for disposals of fixed assets and surplus property by sale, trade-in, loss, obsolescence, or damage. The Governing Board policy regulation DJE-RA already specifies that the requirements for bidding and award of purchases obtained from cooperative

purchasing agreements are waived; procurements from these cooperative purchasing agreements will no longer be submitted as consent agenda items.

All items approved by the designees will be presented to the Board as ratification items at the next available Board meetings.

The delegation will specify that it may be rescinded or modified by the Governing Board.

IMPACT ON STUDENTS:

Allows an uninterrupted flow of procurement and contracting functions in emergency and time sensitive situations and Board absences, thus providing students and staff with the tools necessary for participation in a quality learning environment.

Consent Item:**Recreational Facilities Lease for Arcadia Little League, Inc.****Submitted by:**

David Peterson, Assistant Superintendent for Operations

Funding:N/A

RECOMMENDATION:

It is recommended that the Governing Board approve a Recreational Facilities Lease between Arcadia Little League, Inc., and SUSD.

BACKGROUND:

Every school year, the baseball, softball and sports fields at Ingleside Middle School, Arcadia Neighborhood Learning Center and Hopi Elementary School are used extensively by the schools' teams as well as community sports leagues. This has caused much wear and tear on the fields, and the District has limited resources to keep them properly maintained. For many years, the Arcadia Little League has voluntarily improved the fields, concession stands, equipment storage areas, and bleachers at these three sites.

To help maintain and schedule field usage, the Arcadia Little League has offered to enter into a lease with SUSD for ten years (from July 1, 2009 through June 30, 2019) for all maintenance and upkeep including, mowing, fertilizing, sprinkler repair and capital improvements as well as a fixed annual payment of \$1.00 per year. The Arcadia Little League will, at its own cost and expense, maintain the Leased premises in good condition, and make all repairs and replacements, as needed, to repair damage caused by District use, its agents or invitees, or by any other cause. The Arcadia Little League will have the right to license the use of the Leased Premises to community sports leagues or teams for sports-related purposes only. The Arcadia Little League will pay the District for electricity used at the rate of \$14.00/hour when the fields are sublet between June 8th through January 31st. This agreement is similar to what SUSD has implemented with the City of Scottsdale through its Intergovernmental Agreement (IGA).

IMPACT ON STUDENTS

SUSD students will benefit from this lease by having well-maintained fields, concession stands, equipment storage areas and bleachers at these three sites, and the funds saved on District personnel will be reflected in additional dollars available in the classroom.

Consent Item:**Performance Contracting – Guaranteed Energy Cost Savings Contract****Submitted by:**

David Peterson, Assistant Superintendent for Operations

Funding:

M&O Energy Savings

RECOMMENDATION:

It is recommended that the Governing Board approve the District enter into an agreement with Honeywell for a guaranteed energy cost savings contract in the not-to-exceed amount of \$2,314,823. This agreement is in accordance with ARS §15-213.01, and is for projects at Desert Mountain High School, Mountainside Middle School, and Kiva Elementary School, and is for a period of no greater than fifteen (15) years. This procurement is being completed under State Contract EPS 080079-8-A1.

BACKGROUND:

ARS §15-213.01 authorized School Districts to enter into guaranteed energy cost savings contracts with a qualified provider for a period up to 25 years if the amount to be spent on energy cost savings measures do not exceed the amount to be saved in energy and operational costs over the life of the energy cost savings measures.

We have been working to maintain our mechanical systems in the District and this has now become impossible due to the complete lack of Building Renewal funds for now and the foreseeable future. Additionally, the elimination of utility funding by the State has continued to adversely impact us. In order to replace inefficient and high maintenance equipment without impacting the District budget, we are proactively looking to implement performance contracting.

The scope of work involved includes: the replacement of two (2) chillers with one (1) high efficient unit; demand control ventilation; outdoor air unit scheduling; irrigation system control upgrades; electrical resistance heating; cooling tower water conditioning; and lighting retrofits. SUSD will only be required to pay for the system with the energy savings. If savings are not achieved, the contractor must pay for the costs.

Based on the additional and separate solar p.v. system that will be installed at Desert Mountain High School, the estimated savings are even greater. This project is expected to save a minimum of \$266,338 per year in energy savings. The contractor has utilized a 90% factor of \$240,477 per year in savings in order to guarantee the project. The total cost of the project is \$2,379,468.

The District does have the right to pay off the project early if a possible bond is approved and this would allow for operational dollars to be infused into the budget.

IMPACT ON STUDENTS

This project provides for an upgraded system to maximize student comfort at no out-of-pocket cost to the District.

Consent Item:**Reroof Desert Mountain High School through The Cooperative Purchase Network (TCPN) Contract****Submitted by:**

Rick Freeman, Director of Facilities and Operations

Funding:

505

RECOMMENDATION:

It is recommended that the Governing Board approve the reroofing of Desert Mountain High School (DMHS) through Progressive Roofing, utilizing TCPN Contract #R4819, in the total amount not to exceed \$3,079,000.

BACKGROUND:

The existing black EPDM single-ply roof system on DMHS has reached the end of its useful life. The membrane has deteriorated and is no longer water tight. The District is proceeding with the installation of a Solar Photovoltaic electric generating system for the campus and in order to avoid any problems with the roof system it must be replaced.

The new roof system will be a built-up modified roof system consisting of a vented base sheet, two plies, and a cap sheet that will be coated with an energy star rated coating. The new system will have a 25-year warranty which will compliment the life expectancy of the Solar Photovoltaic installation.

We will also see a dramatic improvement in the energy efficiency of the building due to the replacement of the black membrane which acts as a heat sink.

The Governing Board has previously approved the use of TCPN contracts and staff has determined the use of these contracts represents best value to the District.

IMPACT ON STUDENTS

This replacement will stop the current roof leaks and provide a watertight roof that will positively increase the classroom environment for students.

Consent Item:

Approve the Purchase of Telecom Services through State Contract

Submitted by:

Tom Clark, Executive Director for Technology & Information Systems

Funding:

Capital Override

RECOMMENDATION:

It is recommended that the Governing Board approve the purchase of Telecom Services through State Contract, from various vendors, for an amount not to exceed \$400,000 for the fiscal year 2009-2010.

BACKGROUND:

During the course of the year, the District will need to purchase Telecom Services. This is done on an as-needed basis. The Arizona State Contract provides volume pricing and favorable terms and condition for even small quantity purchases.

The Governing Board has previously approved the use of State Contracts and staff has determined the use of this contract represents best value to the District.

IMPACT ON STUDENTS:

The equipment and services support the improvement and maintenance of telephone infrastructure that supports access to improve district operations and communication.

Consent Item:**Approve the Purchase of Computer, Micro Computer & Computer Peripherals through Mohave Educational Services Cooperative (Mohave) Contract****Submitted by:**

Tom Clark, Executive Director for Technology & Information Systems

Funding:

Capital Override

RECOMMENDATION:

It is recommended that the Governing Board approve the purchase of Computer, Micro Computer & Computer Peripherals through Mohave Contract for an amount not to exceed amount of \$700,000 for fiscal year 2009-2010.

BACKGROUND:

During the course of the year (2009-2010), schools and departments will need to purchase quantities of technology products and services. This is done on an as-needed basis and the frequency and volume is not predictable enough to allow for a single procurement process to be feasible. Additionally, the Mohave Educational Services Contract provides volume pricing and favorable terms and conditions for even small quantity purchases. Additional computers and related equipment will be installed in classrooms and school computer labs

The not-to-exceed dollar amount will allow for large purchases to be made from Capital Override funding in the event that a separate procurement process is determined not to be advantageous to the District.

The Governing Board has previously approved the use of Mohave Contracts and staff has determined the use of this contract represents best value to the District.

IMPACT ON STUDENTS:

Computer and related equipment will support student learning by providing greater access to electronic resources.

Consent Item:**Approve the Purchase of Computer and Computer Peripherals through The Cooperative Purchase Network (TCPN) Contract****Submitted by:**

Tom Clark, Executive Director of Information Systems & Technology

Funding:Capital Override

RECOMMENDATION:

It is recommended that the Governing Board approve the purchase of Computer and Computer Peripherals from various vendors through TCPN Contract for an amount not to exceed \$650,000 for fiscal year 2009-2010.

BACKGROUND:

During the course of the year (2009-2010), schools and departments will need to purchase quantities of technology products and services. This is done on an as-needed basis and the frequency and volume is not predictable enough to allow for a single procurement process to be feasible. Additionally, the TCPN Contract provides volume pricing and favorable terms and conditions for even small quantity purchases.

The not-to-exceed dollar amount will allow the large purchases to be made from Capital Override funding in the event that a separate procurement process is determined not to be advantageous to the District.

The Governing Board has previously approved the use of TCPN contracts and staff has determined the use of these contracts represents best value to the District.

IMPACT ON STUDENTS:

Additional computers and related equipment will be installed in classrooms and school computer labs.

Consent Item:**Approve the Issuance of an RFP for a Web-Based Software Training Product****Submitted by:**

Tom Clark, Executive Director of Information Systems & Technology

Funding:Capitol Override

RECOMMENDATION:

It is recommended that the Governing Board approve the issuance of an RFP for a Web-Based Software Training Product.

BACKGROUND:

The Scottsdale Unified School District has identified a need to provide students and staff with access to a Web-based software training product to support the implementation of technology into all classrooms. Access must be available from a Web Browser using standard plugins for Flash and or QuickTime. The solution would also provide teachers and staff with access to a technology skills assessment tool to assist in the selection of appropriate training content.

The Web-based solution would provide users with access to a wide variety of video-based content for supporting software, including Microsoft Office, SMART technology software, Inspiration/Inspiration, Web 2.0 applications, Windows XP Professional Operating System, Internet search engines, and Web Browsers.

For this procurement, it is necessary to compare different price, quality and contractual factors, to conduct discussions with the offeror and to award a contract in which price alone is not the determining factor. Therefore, competitive sealed bidding is not practicable or advantageous to the District and the competitive sealed proposal method will be used.

IMPACT ON STUDENTS:

The Web-based solution will provide District students with home and school access to Web-based software training and training to teachers and staff to support the use of technology in the classroom.

Action Item:

Approval of Proposed FY2009-2010 Expenditure Budget

Submitted by:

David Peterson, Assistant Superintendent for Operations

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board adopt the proposed Fiscal Year 2009-2010 Expenditure Budget as submitted.

IMPACT ON STUDENTS

The budget allocates the resources to provide staff, supplies, instructional materials and equipment for operation of the entire District.

Action Item:**K-3 Override Renewal and Possible Spring 15% M&O Override****Submitted by:**

David Peterson, Assistant Superintendent for Operations

Funding:N/A

RECOMMENDATION:

It is recommended that the Governing Board discuss and give direction for the administration to proceed pending current legislation not yet passed that would allow for a Spring 2010, one-time election to change M&O overrides to 15%.

BACKGROUND:

The K-3 override must be renewed at the November, 2009 election and the Governing Board has called for the election. There is current legislation being developed and if passed will provide for a Spring 2010 one-time election to change M&O overrides to 15%. If this legislation is passed then the District must decide whether we should continue with the K-3 override or if we should not proceed and call for an election in the Spring.

Currently there is not a statute that authorizes a Governing Board to rescind a resolution calling for an election. The county elections office has stated that the only way not to proceed with a called election is to miss the filing deadlines. Therefore, if we want to proceed with a Spring election for a 15% M&O override, we would need to stop all work on the November 2009 election pamphlet and not turn it in.

IMPACT ON STUDENTS

The override provides for essential funding for additional teachers resulting in lower class sizes.